

RIALTO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California

EDGAR MONTES
President

DINA WALKER
Clerk

JOSEPH W. MARTINEZ
Member



NANCY G. O'KELLEY
Vice President

JOSEPH AYALA
Member

CUAUHTÉMOC AVILA, ED.D.
Superintendent

August 26, 2015

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

AGENDA

A. OPENING

Call to Order – 5:00 P.M.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

CLOSED SESSION

Moved _____ **Seconded** _____

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)
2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. CONFERENCE WITH LABOR NEGOTIATORS
 Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, and Thomas Haldorsen, Associate Superintendent, Personnel Services
 Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. THREAT TO PUBLIC SERVICES OR FACILITIES (Government section 54957)
 Consultation with: Haven Private Investigation Services
- 5 CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (Government Code section 54956.9(d)(2)(4).)
 Significant exposure to litigation: 4 Cases

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____ Time:_____

PLEDGE OF ALLEGIANCE

REPORT OUT OF CLOSED SESSION

ADJOURNMENT OF CLOSED SESSION

Moved_____ Seconded_____ Vote_____ Time_____

OPEN SESSION RECONVENED – 7:00 P.M.

ADOPTION OF AGENDA

Moved_____ Seconded_____

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

B. PRESENTATIONS - None

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING

OPEN PUBLIC HEARING

Moved _____ **Seconded** _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Any person wishing to speak on the items on the Public Hearing Agenda will be granted three minutes.

1. Public Hearing: Public Textbook and Instructional Materials Programs
(Ref. D 1.1)

CLOSE PUBLIC HEARING

Moved _____ **Seconded** _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

OPEN PUBLIC HEARING

Moved _____ **Seconded** _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

2. Public Hearing: Inviting comments regarding the Rialto Unified School District Solar Shade Structure Project.
(Ref. D 2.1)

CLOSE PUBLIC HEARING

Moved _____ **Seconded** _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Approve Consent Calendar Items (Ref. E – J)

Moved _____ Seconded _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

E. MINUTES

1. Approve the minutes of the Regular Board of Education Meeting held August 12, 2015. (Ref. E 1.1-30)

F. GENERAL FUNCTIONS CONSENT ITEMS

1. Second reading of revised Board Policy 0440(a-b); Philosophy-Goals-Objectives and Comprehensive Plans: District Technology Plan. (Ref. F 1.1-2)
2. Second reading of revised Board Policy 4154, 4254, 4354(a-c); All Personnel: Health and Welfare Benefits. (Ref. F 2.1-3)
3. First reading of revised Board Policy 3312(a-h); Business and Noninstructional Operations: Contracts. (Ref. F 3.1-8)
4. First reading of revised Board Policy 3260(a-d); Business and Noninstructional Operations: Fees and Charges. (Ref. F 4.1-4)
5. First reading of revised Board Policy 3280(a-e); Business and Noninstructional Operations: Sale or Lease of District-Owned Real Property. (Ref. F 5.1-5)

G. INSTRUCTION CONSENT ITEMS

1. Approve utilizing the planning, management and production services of The United College Action Network, Inc. (U-CAN) so that Rialto USD's juniors and seniors can participate in U-CAN's 16th Annual Historically Black Colleges and Universities Recruitment Fair (AHBCURF) for the 2015-2016 school year. (Ref. G 1.1)
2. Ratify mileage reimbursement for the parent of Student No. 085431 for transportation to and from Auditory Verbal Therapy (AVT) in Long Beach, California, effective July 1, 2015 to June 30, 2016. (Ref. G 2.1)

3. Approve mileage reimbursement for the parent of Student No. 364561 for transportation to and from Horizon Therapy for Occupational Therapy Services in Rancho Cucamonga, California, for the 2015-2016 school year. (Ref. G 3.1)
4. Approve an agreement with the San Bernardino County Superintendent of Schools Career Technical Education Support Services/Regional Occupational Program to continue to operate the Pharmacy Technician course throughout the 2015-2016 school year. (Ref. G 4.1)

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from July 21, 2015 through August 11, 2015 (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations. (Ref. H 2.1)
3. Approve an agreement with Coca-Cola to provide vending machines to various sites throughout the District effective August 27, 2015 through August 26, 2016. (Ref. H 3.1)
4. Ratify an agreement with Document Tracking Services to provide a software license and service to streamline the preparation and publication of the Student Accountability Report Card (SARC), SPSA, LCAP, LEAP and other template-based documents like the Safety Plan, and provide SARC translation services from July 1, 2015 through June 30, 2016. (Ref. H 4.1)
5. Approve an agreement with Ludwig Engineering Associates, Inc., to provide civil survey services for the Stadium Reconstruction and Performing Arts Theater Project at Eisenhower High School. (Ref. H 5.1)
6. Approve an agreement with Inland Valley Recovery Services to provide classes on truancy intervention and school attendance for the 2015-2016 school year. (Ref. H 6.1)
7. Approve an agreement with Interquest Detection Services of San Diego (Interquest) to provide contraband inspection services from August 27, 2015 through June 30, 2018, for 35 visits/random searches per school year. (Ref. H 7.1)
8. Ratify an agreement with the California State University, San Bernardino, for mentoring opportunities for student teachers/psychologists/counselors/administrators effective May 1, 2015 through June 30, 2018. (Ref. H 8.1)

9. Approve the use of the Anaheim Union High School District Bid No. 2015-12 for purchase of audio visual equipment for the Fiscal Year 2015-2016, pursuant to Public Contract Code 20118. (Ref. H 9.1)

I. FACILITIES PLANNING CONSENT ITEMS - None

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1138 for classified and certificated employees. (Ref. J 1.1-3.3)
4. Adopt Resolution No. 15-16-08 authorizing the Associate Superintendent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified criteria for the position. (Ref. J 4.1)
5. Adopt Resolution No. 15-16-09 authorizing the Associate Superintendent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position. (Ref. J 5.1)
6. Adopt Amended Resolution No. 15-16-11 authorizing the Associate Superintendent, Personnel Services, to assign a full-time teacher with a credential other than Physical Education to coach a competitive sport for one period per day for which students receive Physical Education credit. (Ref. J 6.1)

K. DISCUSSION/ACTION ITEMS

Moved _____ Seconded _____

1. Adopt Resolution No. 15-16-10, Pupil Textbook and Instructional Materials Programs Update. (Ref. K 1.1-2)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

2. Ratify an agreement with San Bernardino Community College, Valley Campus College to establish a college level Spanish 101 course at our three (3) high schools, Carter, Eisenhower, and Rialto High Schools, and the additional expenses including books, commencing August 18, 2015 and ending December 31, 2015. (Ref. K 2.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

3. Approve a Memorandum of Understanding with the City of San Bernardino to provide one (1) Part Time School Resource Officer to serve Rialto High School beginning August 27, 2015 through June 30, 2018. (Ref. K 3.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

4. Ratify Amendment No. 1 to the Memorandum of Understanding with the City of Rialto to provide two (2) School Resource Officers to serve all high schools and middle schools within the District effective July 1, 2015 through June 30, 2017. (Ref. K 4.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

5. Ratify a Memorandum of Understanding with the City of Rialto to provide one (1) School Resource Officer to serve all middle schools within the District, effective July 1, 2015 through June 30, 2017. (Ref. K 5.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

6. Approve one-time General Funds to pay off the current outstanding obligation for the 2011-2012 early retirement incentive programs. (Ref. K 6.1)

Moved _____ Seconded _____

7. Approve the recommendations of the Administrative Hearing Panel (AHP):

STIPULATED

Case Number:
14-15-64

REINSTATEMENT HEARINGS

Case Numbers:
14-15-35, 14-15-29, 14-15-28, 14-15-26, 14-15-19, 14-15-8, 14-15-2,
13-14-92, 13-14-80, 13-14-68, 13-14-46, 13-14-44, 12-13-84, 12-13-79,
12-13-66, 12-13-61, 11-12-118

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

L. ADJOURNMENT

Moved _____ Seconded _____

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____
Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Time _____

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, September 9, 2015, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

*Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

D PUBLIC HEARING

**PUPIL TEXTBOOK AND INSTRUCTIONAL
MATERIALS PROGRAMS**

**NOTICE OF PUBLIC HEARING
BOARD OF EDUCATION MEETING
KEC**

**182 E. Walnut Avenue
RIALTO, CALIFORNIA 92376**

August 26, 2015 - 7:00 p.m.

August 26, 2015

There will be a Public Hearing at the Board of Education Meeting on August 26, 2015 to affirm to the Superintendent of Public Instruction that the Rialto Unified School District has complied with all requirements of Education Code Section 60119, including recent additions to law, and that all pupils have sufficient textbooks and instructional materials. Sufficient textbooks or instructional materials, means that each pupil, including English Learners, has textbooks or instructional materials, or both, to use in class and to take home to complete required homework assignments. This does not require two sets of textbooks or instructional materials for each pupil.

The revised Education Code Section 60119 specifies that the Governing Boards of school districts are subject to the requirements of Education Code Section 60119 in order to receive funds for the Pupil Textbook and Instructional Materials Incentive Program (PTIMIP), and/or funds for instructional materials from any State source in a fiscal year in which the Superintendent of Public Instruction determines that the base revenue limit, prior to deficits, per Average Daily Attendance (ADA) for each school district will increase by at least one (1) percent from the prior fiscal year.

CERTIFICATION:

I hereby certify that to the best of my knowledge and belief, the District has complied with the requirements of Education Code Section 60119.

36-67850-0000
CDS Code

Rialto Unified
School District Name

August 26, 2015
Board Meeting Date



Signature of District/Superintendent or Designee

August 10, 2015

**PLEASE POST THIS FLYER IN YOUR STAFF ROOM AND/OR PUBLIC
NOTICE BULLETIN BOARD.**

POSTED AUGUST 11, 2015

(Ref. D 1.1)

SOLAR SHADE STRUCTURE PROJECT

**NOTICE OF PUBLIC HEARING
BOARD OF EDUCATION MEETING**

**KAZALUNAS EDUCATION CENTER
182 East Walnut Avenue
Rialto, CA 92376**

August 26, 2015

NOTICE IS HEREBY GIVEN that the Governing Board of the Rialto Unified School District ("District"), at its regular Board Meeting to be held on August 26, 2015, will conduct a public hearing to receive comments on the solar shade structure project. The Public Hearing of the District to be held August 26, 2015, will begin at 7:00 p.m. at the Dr. John R. Kazalunas Education Center located at 182 E. Walnut Avenue in Rialto, California.

The solar shade structure project was made available for public review and comment during normal business hours at the Dr. John R. Kazalunas Education Center located at 182 E. Walnut Avenue in Rialto, California; and at the Rialto Public Library located at 251 W. 1st Street in Rialto, California. The public review period began July 27, 2015, and will close on August 26, 2015.

**Questions and/or comments should be directed to
Iris Chu, Director of Facilities Planning at (909) 421-7555**

(Ref. D 2.1)

**MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
RIALTO UNIFIED SCHOOL DISTRICT
DR. JOHN R. KAZALUNAS EDUCATION CENTER
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

August 12, 2015

A. OPENING

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:02 p.m. by President Montes at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Edgar Montes, President; Nancy G. O'Kelley, Vice President; Joseph Ayala, Member; and Joseph W. Martinez, Member. Dina Walker, Clerk, arrived at 6:10 p.m.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Edward D'Souza, Ph.D., Associate Superintendent, Secondary Instruction; Jasmin Valenzuela, Associate Superintendent, Elementary Instruction; Thomas Haldorsen, Associate Superintendent, Personnel Services; and Mohammad Z. Islam, Associate Superintendent, Business Services. Also present was Rosie Williams, Executive Secretary.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

Linda Silva, CSEA President, read a statement from Bus Driver, Roxanne Chavez, expressing her concern regarding a discipline issue.

CLOSED SESSION

Upon a motion by Vice President O'Kelley, seconded by Clerk Walker, and approved by a 5-0 vote, the Board of Education entered into Closed Session at 6:05 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/
Reassignment of Employees (Government Code section 54957)

(Ref. E 1.1)

Administrative Appointments

- Senior Director, Special Education
- Assistant Principal, Middle School

2. Conference with Labor Negotiators

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, and Thomas Haldorsen, Associate Superintendent, Personnel Services

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

3. Conference with Legal Counsel – Anticipated Litigation (Government Code section 54956.9(d)(2).)

Significant exposure to litigation: 1 Case

PLEDGE OF ALLEGIANCE

Kaylynn Brantley, Carter High School student, led the Pledge of Allegiance.

REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that in Closed Session the Board of Education took the following action:

- Accepted the administrative appointment of Monica Garcia as Middle School Principal, Jehue Middle School, by unanimous 5-0 vote.
- Took action to impose a five day unpaid suspension on Classified Employee #129035, by unanimous 5-0 vote.
- Denied the request for an extension of a leave of absence for certificated employee #1381425. The roll call vote was as follows:
Edgar Montes, President – Aye
Nancy G. O’Kelley, Vice President – Aye
Dina Walker, Clerk – Aye
Joseph Ayala, Member – Abstain
Joseph Martinez, Member – Aye

ADJOURNMENT OF CLOSED SESSION

Upon a motion of Vice President O’Kelley, seconded by Clerk Walker, and passed by a unanimous 5-0 vote, Closed Session adjourned at 7:12 p.m.

OPEN SESSION RECONVENED – 7:12 P.M.

Members present: Edgar Montes, President; Nancy G. O'Kelley, Vice President; Dina Walker, Clerk; Joseph Ayala, Member; and Joseph W. Martinez, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Edward D'Souza, Ph.D., Associate Superintendent, Secondary Instruction; Jasmin Valenzuela, Associate Superintendent, Elementary Instruction; Thomas Haldorsen, Associate Superintendent, Personnel Services; and Mohammad Z. Islam, Associate Superintendent, Business Services. Also present was Rosie Williams, Executive Secretary to the Superintendent, and Luz Carson, Interpreter, American Language Services.

A moment of silence was observed in memory of four-year-old Daniel Munoz, a preschool student at Bemis Elementary School, who passed away on Wednesday, July 29, 2015.

ADOPTION OF AGENDA

Upon a motion by Vice President O'Kelley, seconded by Member Martinez, the Agenda was adopted, as amended, by a unanimous 5-0 vote by the Board of Education. **AMENDED - On page (Ref. J 1.1) under Carter High School one line was pulled. "Martinez, Michael – Co-Varsity Head, Boys' Wrestling – 2015/2016 - \$2,106.00"**

B. PRESENTATIONS

1. Presentation by Jennette Harper, Executive Director, Secondary Curriculum, honoring Rialto's Middle and High School students who won medals at the Inland Science and Engineering Fair and who proceeded to the California State Science Fair

Jennette Harper, Executive Director, Secondary Curriculum, conducted a presentation on the highlights of the Inland Science and Engineering Fair and who proceeded to the California State Science Fair. The PowerPoint presentation is attached – see pages (Ref. E 1.10) through (Ref. E 1.20).

2. Summer School 2015 presentation by Dr. Cindy Aguilar-Muñoz, Assistant Principal, Eisenhower High School

Dr. Cindy Aguilar-Muñoz, Assistant Principal, Eisenhower High School, conducted a presentation on the highlights of Summer School 2015. The PowerPoint presentation is attached – see pages (Ref. E 1.21) through (Ref. E 1.30).

(Ref. E 1.3)

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Ratibu Jacocks, Westside Action Group, thanked Superintendent Avila for coming out and listening to the community, and invited him to attend their meetings at noon every Monday.

Russel Silva, Rialto resident, questioned whether the assessment report of the Safety and Security Department and the FCMAT report on the investigation of contracts had been completed. He expressed that the public should be updated on the findings of these reports.

Linda Silva, CSEA President, read a poem from Cheryl Decker, Secretary III, Facilities Planning, expressing her disappointment with RUSD.

Pablo and Jackie Urbietta, RUSD parents, thanked the Board for their support during the transfer process for her students from Fitzgerald to Kordyak Elementary School. They thanked Superintendent Avila for participating in the National Night Out activity and for the support provided to the Muñoz family in their time of need.

Marti Harris, CSEA Labor Relations Representative, thanked the Board for the decision they made concerning the classified employee. She advised that she will be moving to another service area and Anthony Muñoz will be this area's representative.

Celia Zelaya, parent, thanked the Board, Superintendent Avila and staff members for the support provided to the Muñoz family.

2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA). Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, shared that the school year began smoothly and the general consensus is that staff is cautiously optimistic. She stated that she and Leslie Chambers met with Dr. Avila and he

provided answers to their questions before the day was over, as promised. She is looking forward to this school year along with REA members.

Linda Silva, CSEA President, thanked Dr. Avila for the fair and reasonable decision regarding the transportation employee. However, she asked that the employee's pay be reviewed to come up with a fair and equitable average as her paid administrative leave left her with a severe financial hardship.

Ron Fletcher, CWA President, questioned when the Student Board Member's position would be filled. He shared that in negotiations he feels they have come to an agreement that will work for everyone. They will present to the Board as soon as substitutes have voted and it passes.

Dr. Monte Stewart, RSMA President, he welcomed Senior Director, Angela Brantley, as the new Vice President of Legislative Action on the RSMA Board. He thanked Dr. Avila for the leadership conference stating that RSMA staff had many positive comments and really enjoyed the community service. He also thanked classified and certificated management staff for all their hard work with the start of the new school year.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING - None

CONSENT CALENDAR ITEMS

Upon a motion by Vice President O'Kelley, seconded by Clerk Walker, Items E – J were approved, as amended, by a unanimous 5-0 vote by the Board of Education. ***AMENDED - On page (Ref. J 1.1) under Carter High School one line was pulled. "Martinez, Michael – Co-Varsity Head, Boys' Wrestling – 2015/2016 - \$2,106.00"***

E. MINUTES

1. Approve the minutes of the Regular Board of Education Meeting held on July 15, 2015.

F. GENERAL FUNCTIONS CONSENT ITEMS

1. Second reading of revised Board Policy 4121(a-g); Certificated Personnel: Temporary/Substitute Personnel.

(Ref. E 1.5)

2. Second reading of revised Board Policy 5111(a-c); Students: Admission.
3. First reading of revised Board Policy 0440(a-b); Philosophy-Goals-Objectives and Comprehensive Plans: District Technology Plan.

G. INSTRUCTION CONSENT ITEMS

1. Approve the mileage reimbursement for the parent of Student No. 364561 for transportation to and from Horizon Therapy for Occupational Therapy Services in Rancho Cucamonga, California, for the 2015-2016 school year.
2. Ratify the mileage reimbursement for the parent of Student No. 19667 for transportation to and from Rancho Cucamonga, California, to receive tutoring instructional sessions per the current IEP, effective May 4, 2015 to June 30, 2015.
3. Ratify the mileage reimbursement for the parent of Student No. 19667 for transportation to and from Rancho Cucamonga, California, to receive tutoring instructional sessions per the current IEP, effective July 1, 2015 to July 31, 2015.
4. Approve additional courses to the Secondary Course of Study which will be utilized by all high schools in the District, effective for the 2015-2016 school year.

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from June 30, 2015 through July 21, 2015 (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations.
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
4. Approve the signature changes to District bank accounts.

5. Approve the inclusion of the revisions in the budgeting of revenues in order to meet the 45-day revision requirements for Fiscal Year 2015-2016 per Education Code Section 42127(h).
6. Approve the closure of the following inactive funds: Fund 11 – Adult Education, Fund 14 – Deferred Maintenance, Fund 30/9630 – State School Building Lease-Purchase, and Fund 35/9705 – Kelley Elementary School Modernization.
7. Approve Agreement No. 15/16-0340 with the San Bernardino County Superintendent of Schools for classroom use and maintenance for the County Special Day Class program at Bemis, Henry, Dollahan Elementary Schools, and Eisenhower and Rialto High Schools for the 2015-2016 school year.
8. Approve Agreement No. 15/16-03401 with San Bernardino County Superintendent of Schools for classroom use and maintenance for the County Special Day Class program at Jehue Middle School for the 2015-2016 school year.
9. Approve Memorandum of Understanding No. 15/16-0342 with the San Bernardino County Superintendent of Schools for classroom use and maintenance for the County Special Day Class program at Henry and Bemis Elementary Schools, and Kolb Middle School for the 2015-2016 school year.
10. Ratify an agreement with Frontline Technologies, Inc., for a one-year subscription from July 1, 2015 to June 30, 2016, for use of the “AESOP” service.
11. Approve extending Bid No. 13-14-023 to Contract Paper Group, Inc., for 2015-2016 fiscal year.
12. Approve the use of the California Multiple Award Schedule (CMAS) Bid Nos. 3-11-70-2486C and 3-15-70-2486E, for the 2015-2016 fiscal year.
13. Approve agreement with California State University, Fullerton for mentoring opportunities for student nurses effective November 1, 2015 through October 31, 2018.

I. **FACILITIES PLANNING CONSENT ITEMS** - None

(Ref. E 1.7)

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1137 for classified and certificated employees.
4. Adopt Resolution No. 15-16-06 authorizing the Associate Superintendent, Personnel Services, to assign a full-time teacher with a credential other than Physical Education to coach a competitive sport for one period per day for which students receive Physical Education credit.
5. Adopt Resolution No. 15-16-07 authorizing the Associate Superintendent, Personnel Services, to assign various teachers at the secondary level, with their consent, to teach any subject in departmentalized classes below grade 9 if the teacher has completed 12 semester units, or six upper division or graduate semester units in the subject to be taught.

K. DISCUSSION/ACTION ITEMS

Upon a motion by Member Ayala, seconded by Vice President O'Kelley, Item K1 was approved by a 5-0 vote by the Board of Education.

1. Approve the filing of the 2015-2016 Consolidated Application, Part I, and to request funding to implement Title I, Part A; Title II, Part A; and Title III, Part A (LEP and Immigrant Students).

Upon a motion by Member Martinez, seconded by Clerk Walker, Item K2 was approved by a 5-0 vote by the Board of Education.

2. Approve renewal of agreement with Enome, Inc., dba Goalbook, to provide a computer application which will allow District teachers, coordinators, psychologists, speech therapists, administrators and their support team to utilize on-line resources and professional development with the implementation of the Common Core State Standards (CCSS), effective August 13, 2015 to June 30, 2016

Upon a motion by Clerk Walker, seconded by Member Martinez, Item K3 was approved by a 5-0 vote by the Board of Education.

3. Approve the agreement with AEG Ontario Arena, LLC, for use of their facilities for the 2016-2017 high school graduations on Sunday, June 4, 2017, and the 2017-2018 high school graduations on Sunday, June 3, 2018.

Member Ayala motioned to bring back item K4 approving the recommendations of the Administrative Hearing Panel (AHP) to the next Board of Education meeting scheduled for August 26, 2015, it was seconded by Member Martinez, and approved by a 5-0 vote by the Board of Education. The Reinstatement Hearings will be included in the August 26, 2015, Board of Education Agenda.

4. Approve the recommendations of the Administrative Hearing Panel (AHP):

REINSTATEMENT HEARINGS

Case Numbers:

14-15-35

14-15-28

14-15-26

14-15-8

13-14-68

13-14-44

12-13-84

L. ADJOURNMENT

Upon a motion by Vice President O'Kelley, seconded by Clerk Walker, and approved by a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 8:44 p.m. in memory of Daniel Muñoz a four-year-old Bemis Preschool student who passed away.

Clerk, Board of Education

Secretary, Board of Education

Science and Engineering Fair 2015

**Rialto Unified School District
Board of Education Meeting
August 12, 2015**

Science Fair 2014-2015

- **Students begin researching ideas for projects**
- **Students at the school sites work on class, group or individual projects**
- **Local School Level Science Fairs are held in January**
- **School Level Award Winners are sent to the District Science Fair in February**

Science Fair 2014-2015

- **Educators, College Science Students and Industry Specialists converge at Rialto Middle School to judge over 180 projects in grade level, and content specific categories**
- **The categories included are grade level, class projects, and special interest**

Delving into Science



Award Donors Conferring and Ready to Announce the Results



RUSD Gold Recipients



(Ref. E 1.13)

Specialty Award Winners

- **Best Use of Technology...**



(Ref. E 1.14)

On to Next Level

- **The students who earn either first, second or third place and specialty award winners are sent to the County Science and Engineering Fair held at the Orange Show**
- **There are over 2000 projects from a variety of grade levels covering many areas of science, technology and engineering**

State Level at the Science and Technology Center in L. A.

- **The students who earn "Gold" at the County are asked to participate at the State level Science Fair held in downtown Los Angeles**
- **Students from across the state of California are participating in the event**
- **Ten students participated at the State Science Fair this year. That is an increase of more than 100% from prior years**

Science and Engineering Fair 2015

Honorable Mention	K -3	Edgar Cortez	Henry
Honorable Mention	Elementary 4 -5	Mahirah Jammohamed	Trapp
Honorable Mention	Junior Division	Kristel Alexia B. David	Jehue Middle
Honorable Mention	Senior Division	Yesca Cisnerios	Rialto High
3rd Place Ribbon	K -3	Lily Andrade	Werner
3rd Place Ribbon	Elementary 4 -5	Aaron Ayala	Myers
3rd Place Ribbon	Elementary Special Recognition	Marina Jauregui	Simpson
3rd Place Ribbon	Junior Division	Brian David	Jehue Middle
3rd Place Ribbon	Senior Division	Luis De La Cruz	Rialto High
3rd Place Ribbon	Senior Division	Miguel Ledesma	Rialto High

Science and Engineering Fair 2015

2nd Place Ribbon	K -3	Mrs Alma Nava's Class	Dunn
2nd Place Ribbon	Elementary 4 -5	Issac Ramlerz	Werner
2nd Place Ribbon	Elementary Special Recognition	Katherine Lara	Dollahan
2nd Place Ribbon	Junior Division	Alexander Ponce	Kolb Middle
2nd Place Ribbon	Senior Division	Arianna Murillo	Rialto High
2nd Place Ribbon	Senior Division	Melissa Torres	Rialto High
2nd Place Ribbon	Senior Division	Cynthia Ulloa	Rialto High

Science and Engineering Fair 2015

1st Place Ribbon	K-3	Ms. Maribel Robles Class	Dunn
1st Place Ribbon	Elementary 4 -5	Mariah Lopez	Trapp
1st Place Ribbon	Elementary Special Recognition	Kevin Espinosa	Preston
1st Place Ribbon	Junior Division	Victoria Quintero	Jehue Middle
1st Place Ribbon	Senior Division	Nancy Haro- Ramirez	Eisenhower
1st Place Ribbon	Senior Division	April Acuna	Eisenhower
1st Place Ribbon	Senior Division	Cristal Martinez- Ramirez	Eisenhower

Science and Engineering Fair 2015

3rd Place Trophy	K-3	Ms. Nannette To's Class	Kordyak
3rd Place Trophy	Elementary 4 -5	Elio Lopez	Boyd
3rd Place Trophy	Elementary Special Recognition	Divianna Valiente	Werner
3rd Place Trophy	Junior Division	Addison Chen	Kucera Middle
3rd Place Trophy	Senior Division	Maria Ruelas	Rialto High
3rd Place Trophy	Senior Division	Leticia Mercado	Rialto High
3rd Place Trophy	Senior Division	Emily Vasquez	Rialto High

Science and Engineering Fair 2015

2nd Place Trophy	K-3	Clarissa Castillo	Fitzgerald
2nd Place Trophy	Elementary 4 -5	Yan Victor Oyama	Garcia
2nd Place Trophy	Elementary Special Recognition	Alyssa Casillas	Boyd
2nd Place Trophy	Junior Division	Kameron Brantley	Kolb Middle
2nd Place Trophy	Senior Division	Cynthia Barrales	Carter High
2nd Place Trophy	Senior Division	Pedro Blanco	Carter High
2nd Place Trophy	Senior Division	Fellynny DeTevis	Carter High

Science and Engineering Fair 2015

1st Place Trophy	K-3	Lilyanne Cesena	Morris
1st Place Trophy	Elementary 4 -5	Jaiden D'Souza	Trapp
1st Place Trophy	Elementary Special Recognition	Jessica Barragan	Werner
1st Place Trophy	Junior Division	Andrew Coming	Kucera Middle
1st Place Trophy	Senior Division	Esmeralda Lara	Carter High
1st Place Trophy	Senior Division	Julie Barreto	Carter High
1st Place Trophy	Senior Division	Andrea Benitez	Carter High

Science and Technology Fair 2015

Sweepstakes	K-3	Andrew Ly	Fitzgerald
Sweepstakes	Elementary 4 -5	Vanessa Rashid	Fitzgerald
Sweepstakes	Junior Division	Alexander Hickerson	Rialto Middle
Sweepstakes	Senior Division	Edward Segura	Rialto High
Sweepstakes	Senior Division	Macy Matsukawa	Rialto High
Sweepstakes	Senior Division	Esmeralda Suarez	Rialto High

Science and Engineering Fair 2015

Award	Name	School	Division
Best Use of Technology	Tyler Wakatsuki	Kolb Middle	
Best Use of Technology	Bryan Solis	Kolb Middle	
Peer Award	Jimuel Iverson Reyes	Kucera Middle	Junior
Peer Award	Kasnadra Figueroa	Rialto High	Senior
Peer Award	Anabel Guzman	Rialto High	Senior
Peer Award	Edward Ortiz	Rialto High	Senior
Veolia Water	Yan Victor Oyama	Garcia	Water
Veolia Water	Kourtney Thomas	Kucera Middle	Water
Veolia Water	Hayvyn Smith	Kucera Middle	Water
Veolia Water	Joanne Oliva	Carter High	Water
Veolia Water	Anum Rathor	Carter High	Water
Burrtec	Andrew Ly	Fitzgerald	Waste Management/Recycling
Burrtec	Jimuel Iverson Reyes	Kucera Middle	Waste Management/Recycling
Burrtec	Mariana Silva	Rialto High	Waste Management/Recycling
Burrtec	Elizabeth Cardona	Rialto High	Waste Management/Recycling
Burrtec	Gisell Medina	Rialto High	Waste Management/Recycling

Science and Engineering Fair 2015

- **Congratulations to all the students who earned Gold and went to the State Science and Technology Fair**
- **Thank you to all the teachers who supported the students with endless hours of assistance from Fall through Spring**
- **Thank you to the District staff for the support of the events**
- **Thank you to Board of Education for your support of the events**

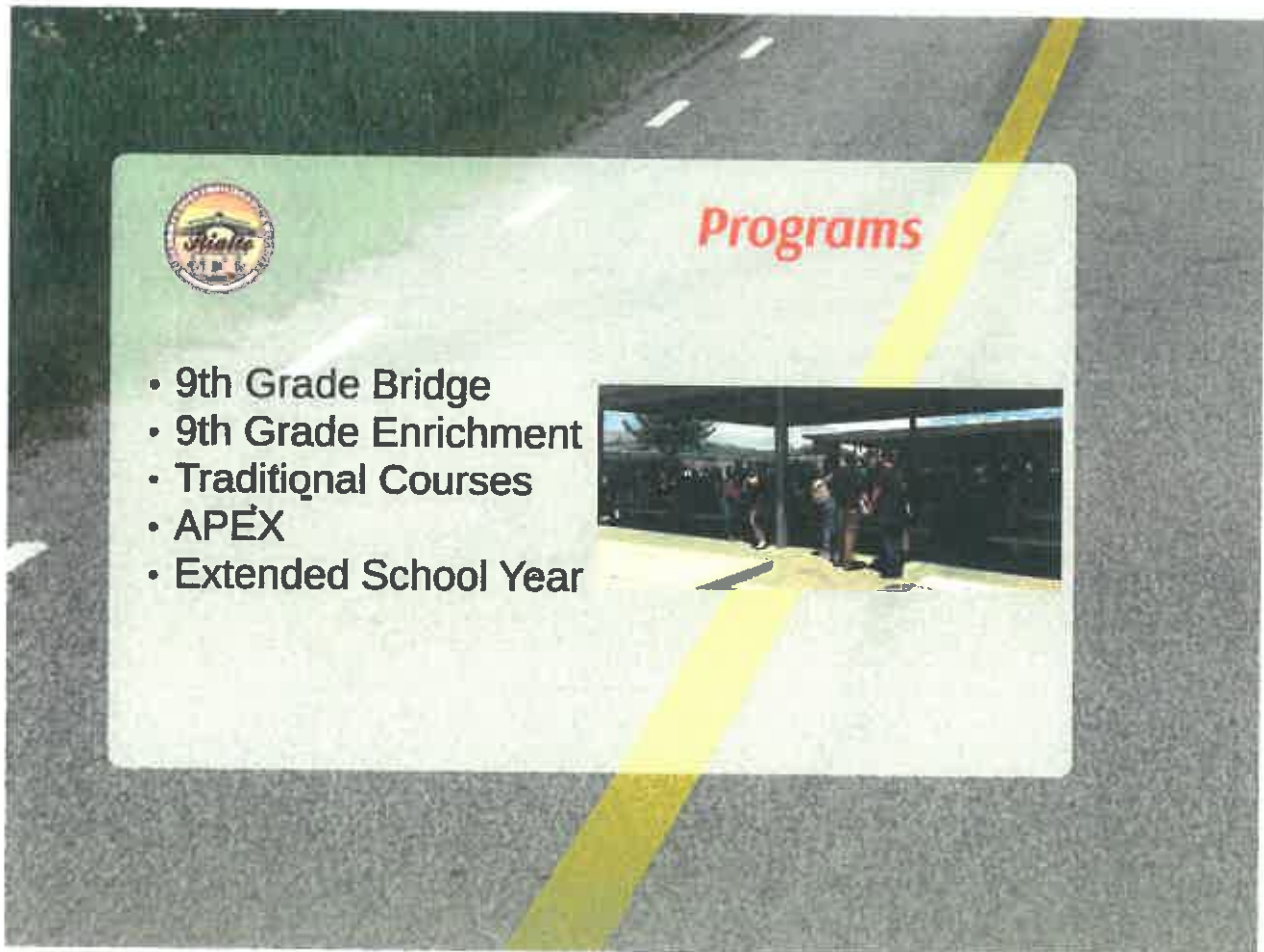


2015-2016 RUSD Summer School



*Dr. Cindy Aguilar Muñoz,
Summer School Principal*







9th Grade Bridge

- Targeted at-risk students
- 3 hours of math instruction
- 3 hours of English instruction
- 5 elective credits



9th Grade Enrichment

- Students demonstrating advanced proficiency in math
- Integrated Math 1
- A-G course
- 5 math credits





Programs

- 9th Grade Bridge
- 9th Grade Enrichment
- Traditional Courses
- APEX
- Extended School Year



Traditional Courses

- English 9-12
- Math 1, 1B, 2, 3
- Geometry
- Earth Science
- Biology
- World History
- US History
- Government
- Economics
- Health
- PE
- Art





Programs

- 9th Grade Bridge
- 9th Grade Enrichment
- Traditional Courses
- APEX
- Extended School Year



APEX

- Blended learning
- A-G approved





APEX Courses

MATH (5 Credits each)

- APEX Algebra I Core (2013) Sem 1
- APEX Algebra I Core (2013) Sem 2
- APEX Algebra II Core (2013) Sem 1
- APEX Algebra II Core (2013) Sem 2
- APEX Geometry Core (2013) Sem 1
- APEX Geometry Core (2013) Sem 2
- APEX Precalculus Core (2013) Sem 1
- APEX Precalculus Core (2013) Sem 2
- APEX Mathematics I Common Core Sem 1
- APEX Mathematics I Common Core Sem 2
- APEX Mathematics II Common Core Sem 1
- APEX Mathematics II Common Core Sem 2
- APEX Mathematics III Common Core Sem 1
- APEX Mathematics III Common Core Sem 2
- APEX Probability & Statistics

ELECTIVES (5 Credits each)

- APEX Art Appreciation
- APEX Skills for Health Core
- APEX Business Applications
- APEX Physical Education Core

ENGLISH (5 Credits each)

- APEX English III Common Core (2013) Sem 1
- APEX English III Common Core (2013) Sem 2
- APEX English IV Common Core (2013) Sem 1
- APEX English IV Common Core (2013) Sem 2
- APEX English 9 Common Core Sem 1
- APEX English 9 Common Core Sem 2
- APEX English 10 Common Core Sem 1
- APEX English 10 Common Core Sem 2
- APEX English 11 Common Core Sem 1
- APEX English 11 Common Core Sem 2
- APEX English 12 Common Core Sem 1
- APEX English 12 Common Core Sem 2

FOREIGN LANGUAGE (5 Credits each)

- APEX Spanish I Core Sem 1
- APEX Spanish I Core Sem 2
- APEX Spanish II Core Sem 1
- APEX Spanish II Core Sem 2

SOCIAL SCIENCE (5 Credits each)

- APEX US Government & Politics CORE
- APEX US History since the Civil War CORE Sem 1
- APEX US History since the Civil War CORE Sem 2
- APEX World History since the Renaissance CORE Sem 1
- APEX World History since the Renaissance CORE Sem 2
- APEX US & Global Economics Core

SCIENCE (5 Credits each)

- APEX Biology Core Sem1
- APEX Biology Core Sem2
- APEX Chemistry Core Sem 1
- APEX Chemistry Core Sem 2
- APEX Earth Science Core Sem 1
- APEX Earth Science Core Sem 2
- APEX Physics Core Sem 1
- APEX Physics Core Sem 2



Programs

- 9th grade Bridge
- 9th grade Enrichment
- Traditional courses
- APEX
- Extended School Year



Extended School Year

- 6-8 Mild/Moderate SDC
- 6-8 Moderate/Severe SDC
- 6-8 Autism Class
- 9-12 Mild/Moderate SDC
- 9-12 Moderate/Severe SDC



The Data

Bridge, Enrichment, and Traditional Courses

	1st Session Enrollment	1st Session Course Completion	2nd Session Enrollment	2nd Session Course Completion
Traditional Courses	1,704	1,315 (77%)	1,275	1087 (85%)
Enrichment/Bridge	201	141 (70%)	152	147 (96%)



The Data

APEX

	Enrolled	Active	Completed
APEX	706	267	249

ESY

	1st Session Enrollment	2nd Session Enrollment
ESY	69	69



Grade Distribution

	APEX	Traditional
A	96	1,205
B	99	708
C	43	500
D	16	290



2,957 courses passed



Student Population

Grade	1st Session	2nd Session
12+	53	64
12	479	482
11	450	388
10	284	255
9	141	152



Staff



- 47 teachers total
- 3 counselors
- 3 noon aides
- Eisenhower secretarial staff
- Eisenhower custodial staff



Graduates

39 Graduates

- 4 Carter High School
- 14 Eisenhower High School
- 11 Milor/Zupanic High School
- 10 Rialto High School



2015-2016
RUSD Summer School

Programs

- 8th Grade Bridge
- 8th Grade Enrichment
- Traditional Courses
- AP/IB
- Extended School Year

F GENERAL FUNCTIONS CONSENT



RIALTO UNIFIED SCHOOL DISTRICT

Philosophy-Goals-Objectives and Comprehensive Plans

BP 0440(a)

DISTRICT TECHNOLOGY PLAN

~~The Board of Education recognizes that technology can greatly enhance the instructional program as well as the efficiency of district and school site administration. The Board also realizes that careful planning is essential to ensure the successful, equitable and cost effective implementation of technology based materials, equipment, systems and networks.~~

The Board of Education recognizes that technological resources can enhance student achievement by increasing student access to information, supporting teacher effectiveness, and facilitating the administration of student assessments. Effective use of technology can also increase the efficiency of the District's noninstructional operations and governance.

cf. 6162.51 - State Academic Achievement Tests)

~~The Superintendent or designee shall develop, for Board approval, a comprehensive three-year technology plan based on an assessment of current uses of technology in the District and an identification of future needs to address the short and long term technology needs of the district and provide for compatibility of resources among school sites, district offices, and other district operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program. The Superintendent or designee may appoint a technology advisory committee consisting of a variety of staff and community stakeholders to assist with the development of the technology plan above investigations and determinations.~~

(cf. 0400 - Comprehensive Plans)

(cf. 1220 - Citizen Advisory Committees)

~~*(cf. 6162.7 - Use of Technology in Instruction)*~~

~~*(cf. 6163.4 - Student Use of Technology)*~~

(cf. 9140 - Board Representatives)

The plan shall be integrated into the District's vision and goals for student learning and shall contain research-based strategies and methods for the effective use of technology. When required for state or federal grant programs in which the District participates, the plan shall also address all components required for receipt of such grants.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 6000 - Concepts and Roles)

DISTRICT TECHNOLOGY PLAN

The Superintendent or designee shall ensure that any use of technological resources in the District protects the private and confidential information of students and employees in accordance with law.

(cf. 4112.6/4212..6/4312.6 - Personnel Files)
(cf. 5125 - Student Records)

Legal Reference:

EDUCATION CODE

10550-10555 Telecommunications standards
51006 Computer education and resources
51007 Programs to strengthen technological skills
51865 California distance learning policy
51870-51874 Educational Technology
60010 Instructional materials definitions
66940-66948 Distance learning

UNITED STATES CODE, TITLE 20

6801-7005 Technology for Education Act of 1994

PUBLIC LAW 107-110

2401-2441 Enhancing Education Through Technology Act, No Child Left Behind Act, Title II, Part D

Management Resources:

CDE PUBLICATIONS

The California Master Plan for Educational Technology, 1992
K-12 Network Technology Planning Guide: Building the Future, 1994

Policy
adopted: May 26, 1999
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California
CSBA, December 2014

Submitted by: Beth Ann Scantlebury
Approved and Presented for Board Action: Cuauhtémoc Avila, Ed.D.



RIALTO UNIFIED SCHOOL DISTRICT

All Personnel

BP 4154(a)
4254
4354

HEALTH AND WELFARE BENEFITS

The District shall provide health and welfare benefits for ~~certificated and classified~~ employees in bargaining units in accordance with state and federal law and subject to negotiated employee agreements.

(cf. 4140/4240 - Bargaining Units)
(cf. 4141/4241 - Collective Bargaining Agreement)

Certificated management, administrative, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for certificated employees. Classified management, administrative, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for ~~classified~~ **certificated** employees.

(cf. 4300 - Management, Supervisory and Confidential Personnel)

With respect to eligibility to participate in the health benefits plan or the level of health benefits provided, the District shall not discriminate in favor of employees who are among the highest paid 25 percent of all District employees. (26 USC 105; 42 USC 300gg-16)

For purposes of granting benefits pursuant to state law, a registered domestic partner and his/her child shall have the same rights, protections, and benefits as a spouse and spouse's child. (Family Code 297.5)

The Superintendent or designee shall not use or disclose any medical information the District possesses pertaining to an employee without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee benefit plans and for other purposes specified in law. (Civil Code 56.20)

(cf. 4112.6/4212.6/4312.6 - Personnel Records)

Continuation of Coverage

Retired certificated employees, other employees who would otherwise lose coverage due to a qualifying event specified in law and administrative regulation, and their qualified beneficiaries may continue to participate in the District's group health and welfare benefits in accordance with state and federal law.

(Ref. F 2.1)

HEALTH AND WELFARE BENEFITS (continued)

To receive continuation coverage, covered employees and qualified beneficiaries shall pay the premiums, dues and other charges, including any increases in premiums or dues, and costs incurred by the District in administering this program.

Legal Reference:

EDUCATION CODE

7000-7008 Health and welfare benefits, retired certificated employees
17566 Self-insurance fund
35208 Liability insurance
35214 Liability insurance (self-insurance)
44041-44042 Payroll deductions for collection of premiums
44986 Leave of absence, state disability benefits
45136 Benefits for classified employees

CIVIL CODE

56.10-56.16 Disclosure of information by medical providers
56.20-56.245 Use and disclosure of medical information by employers

FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

12940 Discrimination in employment
22750-22944 Public Employees' Medical and Hospital Care Act, especially:
53200-53210 Group insurance

HEALTH AND SAFETY CODE

1366.20-1366.29 Cal-COBRA program, health insurance
1367.08 Disclosure of fees and commissions paid related to health care service plan
1373 Health services plan, coverage for dependent children over 18 who are full-time students
1373.621 Continuation coverage, age 60 or older after five years with district
1374.58 Coverage for registered domestic partners, health service plans and health insurers

INSURANCE CODE

10116.5 Continuation coverage, age 60 or older after five years with district
10128.50-10128.59 Cal-COBRA program, disability insurance
10277-10278 Group and individual health insurance, coverage for dependent children
10604.5 Annual disclosure of fees and commissions paid
12670-12692.5 Conversion coverage

LABOR CODE

2800.2 Notification of conversion and continuation coverage
4856 Health benefits for spouse of peace officer killed in performance of duties

UNEMPLOYMENT INSURANCE CODE

2613 Education program; notice of rights and benefits

UNITED STATES CODE, TITLE I

7 Definition of marriage, spouse

Legal Reference: (continued next page)

HEALTH AND WELFARE BENEFITS (continued)

UNITED STATES CODE, TITLE 26

105 Self-insured medical reimbursement plan; definition of highly compensated individual

~~*139C COBRA premium assistance, elimination of subsidy for high-income individuals*~~

4980B COBRA continuation coverage

6432 COBRA premium assistance

~~*6720C COBRA premium assistance, failure to notify health plan of cessation of eligibility*~~

UNITED STATES CODE, TITLE 29

1161-1168 COBRA continuation coverage

UNITED STATES CODE, TITLE 42

300gg-16 Group health plan; nondiscrimination in favor of highly compensated individuals

1395-1395g Medicare benefits

CODE OF FEDERAL REGULATIONS, TITLE 26

54.4980B-1-54.4980B-10 COBRA continuation coverage

1.105-11 Self-insured medical reimbursement plan

CODE OF FEDERAL REGULATIONS, TITLE 45

164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

Management Resources:

INTERNAL REVENUE SERVICE GUIDANCE NOTES

2011-1 Affordable Care Act Nondiscrimination Provisions Applicable to Insured Group Health Plans

~~*Premium Assistance for COBRA Benefits, Notice 2009-27*~~

WEB SITES

CSBA: <http://www.csba.org>

~~California Department of Industrial Relations: <http://www.dir.ca.gov>~~

California Employment Development Department: <http://www.edd.ca.gov>

Internal Revenue Service: <http://www.irs.gov>

U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services:

<http://www.cms.hhs.gov>

U.S. Department of Labor: <http://www.dol.gov>

Policy

adopted: July 14, 1999

revised: August 21, 2011

revised:

RIALTO UNIFIED SCHOOL DISTRICT

Rialto, California

CSBA, July 2012

Submitted: Thomas M. Haldorsen

Reviewed by: Derek Harris

Presented for Board Action: Cuauhtémoc Avila, Ed.D.



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3312(a)

CONTRACTS

~~Whenever State law invests the Board with the power to enter into contracts on behalf of the District, the Board may, by a majority vote, delegate this power to the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board. (Education Code 17604)~~

~~(cf. 3300 - Expenditures/Expending Authority)
(cf. 3314 - Payment for Goods and Services)
(cf. 3400 - Management of District Assets/Accounts)~~

~~All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee.~~

The Board of Education recognizes its responsibility to enter into contracts on behalf of the District for the acquisition of equipment, supplies, services, and other resources necessary for the achievement of District goals. In exercising this authority to enter into a contract, the Board shall ensure that the District's interest is protected and that the terms of the contract conform to applicable legal standards, including the bidding requirements in Public Contract Code 20111.

~~(cf. 2121 - Superintendent's Contract)
(cf. 4312.1 - Contracts)
(cf. 9124 - Attorney)~~

The Board may, by a majority vote, delegate to the Superintendent or designee the authority to enter into contracts on behalf of the District. To be valid or to constitute an enforceable obligation against the District, all such contracts must be approved and/or ratified by the Board.

~~(cf. 3300 - Expenditures/Expending Authority)
(cf. 3314 - Payment for Goods and Services)~~

~~When required by law, contracts and subcontracts made by the District for public works or for goods or services shall contain a nondiscrimination clause prohibiting discrimination by contractors or subcontractors. The nondiscrimination clause shall contain a provision requiring contractors and subcontractors to give written notice of their obligations to labor organizations with which they have a collective bargaining or other agreement. (Government Code 12990)~~

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~

CONTRACTS (continued)

Every contract entered into on behalf of the District shall be made available for public inspection, except when the law prohibits disclosure. No contract shall prohibit a District employee from disparaging the goods or services of any contracting party.

(cf. 1340 - Access to District Records)

~~The District shall not enter into a contract that prohibits a school employee from disparaging the goods or services of the contracting party. (Education Code 35182.5)~~

Contracts for Non-Nutritious Foods or Beverages

~~Effective July 1, 2007, The District or a District school shall not enter into or renew a contract for the sale of foods or beverages that do not meet applicable the nutritional standards specified in Education Code 49431.049431.7, or 49431.2 5 CCR 15500-15501 or 15575-15578, or 7 CFR 210.11 or 230.12, unless the contract specifies that such sale will occur off campus or outside the time restriction specified in the applicable law. later than one half hour after the end of the school day and/or off school premises. (Education Code 49431, 49431.2)~~

(cf. 3554 - Other Food Sales)

(cf. 3555 - Nutrition Program Compliance)

~~In accordance with the dates specified in law, the District or a District school shall not enter into or renew a contract for the sale of beverages that do not meet the nutritional standards in Education Code 49431.5. The sale of soft drinks, candy and SB 12 non-compliant food items is not allowed during the school day. The sale of these items may be sold on the school premises only if the sale occurs at least one half hour after the end of the school day. Sales may occur immediately after the school day during a school sponsored activity.~~

(cf. 5030 - Student Wellness)

~~Before the District or a District school enters into or renews a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages or non-nutritious food as defined in law, the Board shall ensure that the District has sufficient internal controls in place to protect the integrity of public funds and to ensure that funds raised as a result of the contract benefit public education. (Education Code 35182.5)~~

The Superintendent or designee shall develop the District's internal control procedures to protect the integrity of public funds. Such internal controls may include, but not be limited to, the following:

CONTRACTS (continued)

1. ~~Control~~ Procedures that produce accurate and reliable financial statements, and at the same time, safeguard the assets, financial resources and integrity of every employee responsible for handling money or property. Control systems shall be systematically evaluated and revised to keep pace with the changing responsibilities of management.

(cf. 3100 – Budget)

(cf. 3400 – Management of District Assets/Accounts)

(cf. 3460 – Financial Reports and Accountability)

2. **Procedures to ensure that District personnel do not handle cash or product at the school site. The contract shall specify that the vendor stock the machines and shall provide cash accounting, along with a check, for District proceeds directly to the control office.**

~~In addition, the contract may specify whether contractor logos are permitted on District facilities, including but not limited to, scoreboards and other equipment. If such logos are permitted, the contractor shall present the equipment to the Board as a gift. The gift may be accepted by the Board in accordance with Board Policy and administrative regulation.~~

~~*(cf. 3290 – Gifts, Grants and Bequests)*~~

To ensure that funds raised by the contract benefit District schools and students:

1. The Superintendent or designee may ~~involve~~ **invite** parents/guardians, students, staff, and **interested** community members to make recommendations regarding the contract, including recommendations as to how the funds will be spent in a manner that benefits public education.

(cf. 1220 – Citizen Advisory Committees)

2. Prior to ratifying the contract, the Board shall designate the specific programs and activities which will be funded by the proceeds of the contract and consider how the contract reflects the District's vision and goals.

(cf. 0000 – Vision)

(cf. 0100 – Philosophy)

(cf. 0200 – Goals for the School District)

3. **The contract shall specify that the contractor report, on a quarterly basis, to the Superintendent or designee the number of food items or beverages sold within the District and the amount of money raised by the sales. The Superintendent or designee shall report these amounts to the Board on a regular basis.**

CONTRACTS (continued)

- 3- 4. The Superintendent or designee shall ensure that the contract does not limit the ability of student and parent organizations to plan and operate fund-raising activities.

(cf. 1230 – School-Connected Organizations)

(cf. 1321 – Solicitation of Funds from and by Students)

Any contract for the sale or advertisement of non-nutritious foods or carbonated or non-nutritious beverages ~~The contract~~ shall be entered into on a competitive bid basis pursuant to Public Contract Code 20111 or through the issuance of a Request for Proposal. (Education Code 35182.5)

(cf. 3311 – Bids)

The Board shall not enter into or renew any contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious foods until parents/guardians, students, and ~~community~~ **members of the public** have had an opportunity to comment on the contract at a public hearing held during a regularly scheduled Board meeting ~~or as otherwise authorized by Education Code 35182.5~~. The Board shall clearly, and in manner recognizable to the general public, identify in the agenda the contract to be discussed at the meeting. (Education Code 35182.5)

(cf. 9322 - Agendas/Meeting Materials)

(cf. 9323 - Meeting Conduct)

The public hearing shall include, but not be limited to, a discussion of the nutritional value of food and beverages sold within the District; the availability of fresh fruit, vegetables, and grains in school meals and snacks, including locally grown and organic produce; the amount of fat, sugar, and additives in the food and beverages discussed; and barriers to student participation in school breakfast and lunch programs. (Education Code 35182.5)

(cf. 5030 - Student Wellness)

The contract shall be accessible to the public and may not include a confidentiality clause that would prevent the District or a District school from making any part of the contract public. (Education Code 35182.5)

~~*(cf. 1340 – Access to District Records)*~~

Contracts for Electronic Products or Services

The Board shall not enter into a contract for electronic products or services that requires the dissemination of advertising to students, unless the Board: (Education Code 35182.5)

CONTRACTS (continued)

1. Enters into the contract at a noticed, public hearing of the Board.

(cf. 9320 – Meetings and Notices)

2. Makes a finding that the electronic product or service is or would be an integral component of the education of students.

(cf. 0440 – District Technology Plan)

~~*(cf. 6162.7 – Use of Technology in Instruction)*~~

3. Makes a finding that the District cannot afford to provide the electronic product or service unless it contracts to permit dissemination of advertising to students.

(cf. 1325 – Advertising and Promotion)

4. As part of the District's normal, ongoing communication to parents/guardians, provides written notice that the advertising will be used in the classroom or other learning center.

(cf. 5145.6 - Parental Notifications)

5. Offers parents/guardians the opportunity to request in writing that their child not be exposed to the program that contains the advertising. Any request shall be honored for the school year in which it is submitted, or longer if specified, but may be withdrawn by the parents/guardians at any time.

Contracts for Digital Storage and Maintenance of Student Records

The District may enter into or renew a contract with a third party for the purpose of providing services, including cloud-based services, for the digital storage, management, and retrieval of student records and/or to provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records. For these purposes, student records include any information maintained by the District that is directly related to a student and any information maintained by the District that is directly related to a student and any information acquired directly from the student through the use of instructional software or applications assigned to the student by a teacher or other District employee, and do not include de-identified information. (Education Code 49073.1)

(cf. 5125 - Student Records)

Any such contract shall contain all of the following: (Education Code 49073.1)

CONTRACTS (continued)

1. **A statement that student records continue to be the property of and under the control of the District**
2. **If applicable, a description of the means by which students may retain possession and control of their own student-generated content, as defined in Education Code 49073.1, including options by which a student may transfer student-generated content to a personal account**
3. **A prohibition against the third party using any information in the student record for any purpose other than those required or specifically permitted by the contract**
4. **A description of the procedures by which a parent/guardian or a student age 18 years or older may review personally identifiable information in the student's records and correct erroneous information**
5. **A description of the actions the third party will take, including the designation and training of responsible individuals, to ensure the security and confidentiality of student records**
6. **A description of the procedures for notifying the affected parent/guardian, or the affected student if age 18 years or older, in the event of an unauthorized disclosure of the student's records**
7. **A certification that a student's records shall not be retained or available to the third party upon completion of the terms of the contract and a description of how that certification will be enforced, except that these requirements shall not apply to student-generated content if the student chooses to establish or maintain an account with the third party for the purpose of storing the content.**
8. **A description of how the District and the third party will jointly ensure compliance with the federal Family Education Rights and Privacy Act, 20 USC 1232g**
9. **A prohibition against the third party using personally identifiable information in student records to engage in targeted advertising**

Contracts for Personal Services

In order to achieve cost savings, the District may enter into or renew a contract for any personal service that is currently or customarily performed by classified employees, if the contract does not displace school district employees and meets other conditions specified in Education Code 45103.1. To enter into or renew such a contract, the Board shall ensure that the District meets the numerous conditions specified in Education Code 45103.1.

CONTRACTS (continued)

(cf. 4200 - Classified Personnel)

In addition, the District may enter into or renew any contract for personal service without meeting the conditions described above, if any of the following conditions exists: (Education Code 45103.1)

- 1. The contract is for new District functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.**
- 2. The services contracted are not available within the District, cannot be performed satisfactorily by District employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the District.**
- 3. The services are incidental to a contract for the purchase or lease of real or personal property, including, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.**
- 4. The District's policy, administrative, or legal goals and purposes cannot be accomplished through utilization of persons selected pursuant to the regular or ordinary District hiring process.**
- 5. The nature of the work is such that the criteria for emergency appointments, as defined in Education Code 45103.1, apply.**
- 6. The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the District in the location where the services are to be performed.**
- 7. The services are of such an urgent, temporary, or occasional nature that the delay that would result from using the District's regular or ordinary hiring process would frustrate their very purpose.**

Legal Reference: (see next page)

CONTRACTS (continued)

Legal Reference:

EDUCATION CODE

200-262.4 *Prohibition of discrimination on the basis of sex*

14505 *Provisions required in contracts for audits*

17595-17606 *Contracts*

35182.5 *Contract prohibitions*

45103.1 *Personal services contracts*

45103.5 *Contracts for management consulting service related to food service*

49073.1 *Contract requirements for digital storage, maintenance and retrieval of student records*

49431-49431.7 *Nutritional standards*

CODE OF CIVIL PROCEDURES

685.010 *Rate of interest*

GOVERNMENT CODE

12990 *Nondiscrimination and compliance employment programs*

53260 *Contract provision re maximum cash settlement*

53262 *Ratification of contracts with administrative officers*

LABOR CODE

1775 *Penalties for violations*

1810-1813 *Working hours*

PUBLIC CONTRACT CODE

4100-4114 *Subletting and subcontracting fair practices*

7104 *Contracts for excavations; discovery of hazardous waste*

7106 *Noncollusion affidavit*

20111 *Contracts over \$50,000; contracts for construction; award to lowest responsible bidder*

20104.50 *Construction Progress Payments*

22300 *Performance retentions*

CODE OF REGULATIONS, TITLE 5

15500 *Food sales by student organizations*

15501 *Sales in high schools and junior high schools*

15575-15578 *Food and beverage requirements outside of the federal school meal programs*

UNITED STATES CODE, TITLE 20

1232g *Family Educational Rights and Privacy Act*

1681-1688 *Title IX, discrimination*

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 *National School Lunch Program*

220.1-220.21 *National School Breakfast Program*

Management Resources:

CSBA PUBLICATIONS

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 20035

WEB SITES

CSBA: <http://www.csba.org>

CASBO: <http://www.casbo.org>

Regulation

approved: June 9, 1999

revised: September 27, 2006

revised:

RIALTO UNIFIED SCHOOL DISTRICT

Rialto, California

CSBA, April 2015

Submitted and Approved by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3260(a)

FEES AND CHARGES

The Board of Education recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for students' participation in the **District's** educational program are made available to them.

No student shall be required to pay ~~any~~ a fees, deposits, or other charges for his/her participation in an educational activity which constitutes an integral fundamental part of the District's educational program, including curricular and extracurricular activities. ~~However, the prohibition does not restrict districts from soliciting for voluntary donations, participating in fundraising activities, or providing prizes or other recognition for participants in fundraising activities, or providing prizes or other recognition for participants in such fundraising activities.~~
(Education Code 49010, 49011; 5 CCR 350)

~~(cf. 1321 - Solicitation of Funds from and by Students)~~

~~(cf. 3100 - Budget)~~

~~(cf. 3290 - Gifts, Grants and Bequests)~~

~~(cf. 6145 - Extracurricular and Cocurricular Activities)~~

As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. **When approving such fees, deposits, or charges, establishing fee schedules, or determining whether waivers or exceptions should be granted, the Board shall consider relevant data, including the socio-economic conditions of District students' families and their ability to pay.** ~~For such authorized fees, deposits, and charges, the District shall consider students' and parent/guardians' ability to pay when establishing fee schedules and granting waivers or exceptions.~~

~~(cf. 3250 - Transportation Fees)~~

~~(cf. 3515.4 - Recovery for Property Loss or Damage)~~

~~(cf. 3553 - Fee and Reduced Price Meals)~~

~~(cf. 5143 - Insurance)~~

~~(cf. 9323.2 - Actions by the Board)~~

The prohibition against student fees shall not restrict the District from soliciting for voluntary donations, participating in fundraising activities, and providing prizes or other recognition for participants in such activities and events. However, the District shall not offer or award to a student any course credit or privileges related to educational activities in exchange for voluntary donations or participation in fundraising activities by or on behalf of the student and shall not remove, or threaten to remove, from a student any course credit or privileges related to educational activities, or otherwise discriminate

FEES AND CHARGES (continued)

against the student, due to a lack of voluntary donations or participation in fundraising activities by or on behalf of the student.

(cf. 1321 - Solicitation of Funds from and by Students)

(cf. 3290 - Gifts, Grants and Bequests)

Whenever District employees, volunteers, students, parents/guardians, or educational or civic organizations participate in such events or activities, the Superintendent or designee shall emphasize that participation in the event or activity is voluntary.

~~Whenever a student or parent/guardian believes that an impermissible fee, deposit, or other charge is being required of the student for his/her participation in an educational activity, the student or his/her parent/guardian may file a complaint with the principal or designee using the District's procedures in BP/AR 1312.3 - Uniform Complaint Procedures. A complaint alleging District noncompliance with the prohibition against requiring student fees, deposits, or other charges shall be filed in accordance with the District's procedures in BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 49013)~~

(cf. 1312.3 - Uniform Complaint Procedures)

If, upon investigation, the District finds merit in the complaint, the Superintendent or designee shall recommend and the Board shall adopt an appropriate remedy to be provided to all affected students and parents/guardians in accordance with 5 CCR 4600.

~~The Superintendent or designee shall include Information related to the prohibition against requiring students to pay fees for participation in an educational activity shall be included in the District's annual notification required by 5 CCR 4622 to be provided to all District students, parent/guardians, employees, and other interested parties pursuant to 5 CCR 4622 about the requirements relating to the prohibition against districts requiring students to pay fees, deposits, or other charges in order to participate in an educational activity, unless authorized by law, and the filing of complaints for alleged violations using the uniform complaint procedures. (Education Code 49013)~~

(cf. 4112.9/4212.9/4313.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall may provide additional information or professional development opportunities to administrators, teachers, and other personnel to learn about regarding permissible fees.

(cf. 4131/4231/4331 - Staff Development)

Legal Reference: (see next page)

FEES AND CHARGES (continued)*Legal Reference:*EDUCATION CODE

8239 *Preschool and wraparound child care services*
 8250 *Child care and development services for children with disabilities*
~~8263 Childcare eligibility~~
 8482.6 *After School Education and Safety programs*
 8760-8773 *Outdoor science and conservation programs*
 17453.1 *District sale or lease of Internet appliances or personal computers to students or parents*
 17551 *Property fabricated by students*
 19910-19911 *Offenses against libraries*
 32033 *Eye protection devices*
 32221 *Insurance for athletic team member*
 32390 *Fingerprinting program*
 35330-35332 *Excursions and field trips*
 35335 *School camp programs*
 38080-38086 *Cafeteria establishment and use*
 38120 *Use of school band equipment on excursions to foreign countries*
 39801.5 *Transportation for adults*
 39807.5 *Payment of transportation costs*
 39837 *Transportation of students to places of summer employment*
 48050 *Residents of adjoining states*
 48052 *Tuition for foreign residents*
 48904 *Liability of parent or guardian*
 49010-49013 *Student fees*
 49065 *Charges for copies*
 49066 *Grades, effect of physical education class apparel*
 49091.14 *Prospectus of school curriculum*
 51810-51815 *Community service classes*
 52612 *Tuition for adult classes*
 52613 *Nonimmigrant aliens*
 56504 *School records; students with disabilities*
 60410 *Students in classes for adults*

GOVERNMENT CODE

6253 *Request for copy; fee*

CALIFORNIA CONSTITUTION

Article 9, Section 5 *Common school system*

CODE OF REGULATIONS, TITLE 5

350 *Fees not permitted*

4622 4600-4687 *Notice Uniform complaint procedures*

UNITED STATES CODE, TITLE 8

1184 *Foreign students*

COURT DECISIONS

Driving School Assn of California v. San Mateo Union High School District (1993) 11 Cal. App. 4th 1513

Arcadia Unified School District v. State Department of Education (1992) 2 Cal 4th 251

Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739

Hartzell v. Connell (1984) 35 Cal. 3d 899

CTA v. Glendale SD Board of Education (1980) 109 Cal. App. 3d 738, 746-748

Management Resources: (see next page)

FEES AND CHARGES (continued)

Management Resources

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT ADVISORIES

Pupil Fees, Deposits, and Other Charges: Cap and Gown for High School Graduation Ceremony, addendum to Fiscal Management Advisory 12-02, October 4, 2013

~~1030.97 Fiscal Management Advisory 97-02: Fee, Deposits and Other Charges~~

Fees, Deposits and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy
adopted: June 9, 1999
revised: April 10, 2013
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

CSBA, April 2014

Submitted and Approved by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3280(a)

SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY

The Board of Education believes that the District should utilize its facilities and resources in the most economical and practical manner. The Superintendent or designee shall periodically study the current and projected use of all District facilities to ensure the efficient utilization of space and the effective delivery of instruction.

(cf. 1330 - Use of School Facilities)

(cf. 7110 - Facilities Master Plan)

(cf. 7111 - Evaluating Existing Buildings)

(cf. 7160 - Charter School Facilities)

Prior to the sale or lease of any surplus real property, the Board shall appoint a District advisory committee to advise the Board regarding the use or disposition of schools or school building space which is not needed for school purposes. (Education Code 17388-17389)

(cf. 1220 - Citizen Advisory Committees)

Upon determination that District property is no longer needed, or may not be needed until some future time, the Board shall **first submit a report to the local planning agency as to what real property the District intends to offer to for sell sale or lease. Not less than 40 days after issuance of the report to the local planning agency, and prior to entering into any agreement for sale or lease of District real property, the Board shall offer to sell or lease district-owned real property in accordance with priorities and procedures specified in law. including, but not limited to, (Education Code 17230, 17387-17391, 17457.5, 17464, 17485-17500; and Government Code 54222, 65402)**

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

(cf. 6300 - Preschool/Early Childhood Education)

~~When required by law, the Board shall appoint a District advisory committee to advise the Board in the development of policies and procedures governing the use or disposition of schools or school building space which is not needed for school purposes. (Education Code 17388)~~

~~*(cf. 1220 - Citizen Advisory Committees)*~~

SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)

In addition, when selling real property purchased, constructed, or modernized with funds received within the past 10 years from a school facilities funding program, the Board shall consider whether any of the proceeds from the sale will need to be returned to the State Allocation Board (SAB) pursuant to Education Code 17462.3.

Resolution of Intention to Sell or Lease

Before ordering the sale or lease of any real property, the Board shall adopt a resolution by a two-thirds vote of all of its members at a regularly **scheduled** open meeting. The resolution shall describe the property proposed to be sold or leased in such a manner as to identify it, specify the minimum price or rent, describe the terms upon which it will be sold or leased, and specify the commission or rate, if any, which the Board will pay to a licensed real estate broker out of the minimum price or rental. The resolution shall fix a time, not less than three weeks thereafter, for a public meeting, held at the Board's regular meeting place, at which sealed proposals to purchase or lease will be received and considered. (Education Code 17466)

(cf. 9320 - Meetings and Notices)
(cf. 9323.2 - Actions by the Board)

The Superintendent or designee shall provide notice of the adoption of the resolution and of the time and place of the meeting that will be held to consider bids by posting copies of the resolution, signed by the Board, in three public places not less than 15 days before the date of the meeting. In addition, the notice shall be published at least once a week for three successive weeks before the meeting, in a newspaper of general circulation published in the county in which the District is located, if such a newspaper exists. (Education Code 17469)

In accordance with Education Code 17470, the Superintendent or designee shall take reasonable steps to provide notification to the former owners of the property of the District's intent to sell it ~~in accordance with Education Code 17470~~.

Acceptance/Rejection of Bids

At the public meeting specified in the resolution of intention to sell or lease property, the Board shall open, examine, and declare all sealed bids. Before accepting any written proposal, the Board shall call for oral bids in accordance with law. (Education Code 17472, 17473)

The Board may reject any and all bids, either written or oral, and withdraw the properties from sale when the Board determines that rejection is in the best public interest. If no proposals are submitted or the submitted proposals do not conform to all the terms and conditions specified in the resolution of intention to lease, the Board may lease the property in accordance with Education Code 17477. (Education Code 17476, 17477)

SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)

Of the proposals submitted by responsible bidders which conform to all terms and conditions specified in the resolution of intention to sell or lease, the Board shall finally accept the highest bid after deducting the commission, if any, to be paid to a licensed real estate broker, unless the Board accepts a higher oral bid or rejects all bids. (Education Code 17472)

The final acceptance of the bid may be made either at the same meeting specified in the resolution or at any adjourned/continued meeting held within 10 days. Upon acceptance of the bid, the Board may adopt a resolution of acceptance that directs the Board president, or any other Board member, to execute the deed or lease and to deliver the document upon performance and compliance by the successful bidder of all of the terms and conditions of the contract. (Education Code 17472-17478)

(cf. 1431 - Waivers)

(cf. 9320 - Meetings and Notices)

Use of Proceeds

The Superintendent or designee shall ensure that proceeds from the sale or lease with an option to purchase, of District surplus property are used in accordance with law. (Education Code 17462; 2 CCR 1700)

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

~~Until January 1, 2012, the District may expend proceeds from the sale of surplus real property, along with the proceeds from any personal property located on that real property, for any one-time general fund purpose(s). Prior to exercising this authority, the Board shall certify to the State Allocation Board that: (Education Code 17463.7)~~

Pursuant to the authorization in Education Code 17463.7, the District may expand proceeds from the sale of surplus real property, along with the proceeds from any personal property located on that real property, for any one-time general fund purpose(s). Before the District exercises this authority: (Education Code 17463.7)

1. ~~The District has no major deferred maintenance requirements not covered by existing capital outlay resources.~~

The Board shall submit documents to the SAB certifying that:

- a. **The District has no major deferred maintenance requirements not covered by existing capital outlay resources.**

(cf. 3111 - Deferred Maintenance Funds)

SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)

- ~~2.~~ **b.** The sale of real property pursuant to Education Code 17463.7 does not violate the provisions of a local bond act.

(cf. 7214 - General Obligation Bonds)

- ~~3.~~ **c.** The real property is not suitable to meet projected school construction needs for the next 10 years.
- 2.** ~~Prior to exercising this authority,~~ The Superintendent or designee shall present to the Board, at a regularly scheduled meeting, a plan for expending these one-time resources. The plan shall identify the source and use of the funds and shall describe the reasons that the expenditure shall not result in ongoing fiscal obligations for the District. ~~(Education Code 17463.7)~~

*Legal Reference:*EDUCATION CODE

~~8469.5 Use of school facilities or grounds for school age child care~~

17219-17224 Acquisition of property not utilized as school site; nonuse payments; exemptions

17230-17234 Surplus property

17385 Conveyances to and from school districts

17387-17391 Advisory committees for use of excess school facilities

17400-17429 Leasing property

17430-17447 Leasing facilities

17453 Lease of surplus district property

17455-17484 Sale or lease of real property

17462.3 State Allocation Board program to reclaim funds

17463.7 Proceeds for general fund purposes

17485-17500 Surplus school playground (Naylor Act)

17515-17526 Joint occupancy

17527-17535 Joint use of district facilities

33050 Request for waiver

38130-38139 Civic Center Act

GOVERNMENT CODE

54220-54232 Surplus land

54222 Offer to sell or lease property

54950-54963 Brown Act, especially:

54952 Legislative body, definition

PUBLIC RESOURCES CODE

21000-21177 California Environmental Quality Act

CODE OF REGULATIONS, TITLE 2

1700 Definitions related to surplus property

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley USD, (2006)

139 Cal.App.4th 1356

Management Resources: (see next page)

SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)

Management Resources:

CSBA PUBLICATIONS

Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, September 2009

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Closing a School Best Practices Guide

OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS

Unused Site Program Handbook, May 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, School Facilities Planning Division: <http://www.cde.ca.gov/ls/fa>

Coalition for Adequate School Housing: <http://www.cashnet.org>

Office of Public School Construction: <http://www.dgs.ca.gov/opsc>

Policy
adopted: June 9, 1999
revised: March 24, 2010
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

CSBA, April 2014

Submitted and Approved by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

G INSTRUCTION CONSENT

**THE UNITED COLLEGE ACTION NETWORK, INC.
U-CAN GO TO COLLEGE**

August 26, 2015

Educational Services requests approval from the Board of Education to utilize the planning, management and production services of The United College Action Network, Inc. (U-CAN), to bring U-CAN's 16th Annual Historically Black Colleges and Universities Recruitment Fair (AHBCURF), to the juniors and seniors in the Rialto Unified School District (RUSD), for the 2015-2016 school year. This is the second year that Rialto and Fontana will work in partnership to host this event. This year Fontana will be the host district and the college fair is slated to be at A.B. Miller High School on Monday, September 14, 2015.

The purpose of U-CAN's college recruitment fair is to expose **all RUSD students**, parents and educators to the rich history, culture and excellent educational opportunities offered by U-CAN's Historically Black Colleges and Universities (HBCU) partners. The fair brings admissions officers and recruiters from over thirty (30) HBCU's to the District for the express purpose of recruiting area students to attend four-year colleges and universities. The HBCU representatives will discuss the culture, cost, financial aid and key degrees and programs offered by their institutions and the reasons HBCU's are good choices for **all students** including economically and culturally disadvantaged students, especially those who may be at risk of dropping out of high school and others who may not pursue enrollment at a four-year college or university at all because of the high cost of attending college in California. U-CAN's college recruitment fair will allow qualified students opportunities to receive on-the-spot college admissions and scholarship commitments, fee waivers, and other incentives upon meeting certain admissions requirements.

The cost of this event is \$15,000.00, to be divided between Rialto and Fontana Unified School Districts, along with transportation costs not to exceed (NTE) \$7,500.00 to bring students from our four high schools to participate in the college event at AB Miller High School. This event will benefit Rialto's students immensely and create an environment that fosters "being college and career ready" that is essential for **all our students**.

It is recommended that the Board of Education approve utilizing the planning, management and production services of The United College Action Network, Inc. (U-CAN) so that Rialto USD's juniors and seniors can participate in U-CAN's 16th Annual Historically Black Colleges and Universities Recruitment Fair (AHBCURF) for the 2015-2016 school year at a total cost of \$15,000.00, \$7,500.00 for services and \$7,500.00 for transportation costs, to be paid out of the Local Control Funding Formula (LCFF).

Submitted by: Jennette Harper

Reviewed by: Edward D'Souza, Ph.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. G 1.1)

**SPECIAL EDUCATION SERVICES DEPARTMENT
MILEAGE APPROVAL**

August 26, 2015

The Special Education Department requests the Board of Education ratify mileage reimbursement for the parent of Student No. 085431 for transportation to and from Auditory Verbal Therapy (AVT) in Long Beach, California. This service is not available for this student in our District.

It is recommended that the Board of Education ratify mileage reimbursement for the parent of Student No. 085431 for transportation to and from Auditory Verbal Therapy (AVT) in Long Beach, California, effective July 1, 2015 to June 30, 2016, at a cost not to exceed \$12,000.00, to be paid from the Special Education Transportation Account.

Submitted by: Erika Johnson

Reviewed by: Edward D'Souza, Ph.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. G 2.1)

**SPECIAL EDUCATION SERVICES DEPARTMENT
MILEAGE APPROVAL**

August 26, 2015

The Special Education Department requests the Board of Education approve mileage reimbursement for the parent of Student No. 364561 for transportation to and from Horizon Therapy for Occupational Therapy Services in Rancho Cucamonga, California, with verified attendance. The Individual Education Program (IEP) approved the student's attendance for the 2015-2016 school year.

It is recommended that the Board of Education approve the mileage reimbursement for the parent of Student No. 364561 for transportation to and from Horizon Therapy for Occupational Therapy Services in Rancho Cucamonga, California, for the 2015-16 school year, at a cost not to exceed \$10,000.00, to be paid from the Special Education Transportation account.

Submitted by: Erika Johnson

Reviewed by: Edward D'Souza, Ph.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. G 3.1)

**CAREER TECHNICAL EDUCATION SUPPORT SERVICES
REGIONAL OCCUPATIONAL PROGRAM
PHARMACY TECHNICIAN CLASS**

August 26, 2015

The Educational Services Division requests approval from the Board of Education to establish an agreement with the Office of the San Bernardino County Superintendent of Schools Career Technical Education (CTE) Support Services/Regional Occupational Program (ROP) to continue to operate the Pharmacy Technician course through the Rialto Unified School District during the 2015 - 2016 school year.

It is recommended that the Board of Education approve an agreement with the San Bernardino County Superintendent of Schools Career Technical Education Support Services/Regional Occupational Program to continue to operate the Pharmacy Technician course throughout the 2015-16 school year at a cost not to exceed \$2,600.00, to be paid from CTE Augmentation funds.

Submitted by: Veronica Smith-Iszard

Reviewed by: Edward D'Souza, Ph.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. G 4.1)

DONATIONS

August 26, 2015

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
<u>MONETARY DONATIONS</u>		
Target Corporation	Dunn Elementary School/ Instructional Materials and Supplies	\$ 25.00
The Way Bible Fellowship	Kordyak Elementary School/ Instructional Materials and Supplies	\$ 100.00
Inland Empire 66ers Baseball Club	Dollahan Elementary School/ Principal's Donation Account	\$ 1,500.00
<u>NON-MONETARY DONATION</u>		
Arrowhead United Way	Child Welfare and Attendance Backpacks with school supplies	

It is recommended that the Board of Education accept the listed donations from Target Corporation, The Way Bible Fellowship, Inland Empire 66ers Baseball Club, and Arrowhead United Way, and request that a letter of appreciation be sent to the donors.

District Summary

Monetary Donations – August 26, 2015	\$ 1,625.00
Donations – Fiscal Year-To-Date	\$ 3,219.41

Submitted by: Mohammad Z. Islam

Reviewed by and Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 2.1)

**DISTRICT-WIDE VENDING AGREEMENT
FOR FISCAL YEAR 2015-2016**

August 26, 2015

The District currently has 92 vending machines located at various sites throughout the District as well as nine vending companies providing these machines.

In an effort to bring uniformity and consistency to the District as well as maximize commissions which will be paid back to the school sites, the District is recommending entering into a single District-wide vending agreement. Working with one vendor will allow us to more efficiently monitor to ensure that products do not conflict with and are in compliance with our Nutrition Services Program guidelines.

Two proposals were received, one from Coca-Cola and one from Pepsico. Representatives from Nutrition, Purchasing and Business Services met with their sales teams to discuss their offerings and review their proposals.

After carefully reviewing both proposals, District staff is recommending entering into an agreement with Coca-Cola, which will pay commissions on sales ranging from 15-30%. The commissions will be paid to the District on a quarterly basis and distributed to the school sites to be used for any instructional purpose. Coca-Cola only requires a one-year contract with the option to renew for two additional years.

It is recommended that the Board of Education approve an agreement with Coca-Cola to provide vending machines to various sites throughout the District effective August 27, 2015 through August 26, 2016, at no cost to the District.

Submitted by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 3.1)

AGREEMENT WITH DOCUMENT TRACKING SERVICES

August 26, 2015

The District is in need of a consultant to provide a software license and service to streamline the preparation and publication of the Student Accountability Report Card (SARC), SPSA, LCAP, LEAP and other template-based documents like the Safety Plan, and provide SARC translation services.

Document Tracking Services is a web-based application that allows school districts to streamline how they complete and update a wide array of school and district-level reports. Some of the key features of the web-based application are:

- Built-in auto calculation functionality for expenditures
- Pre-population of all CDE data; including API, AYP, CELDT, CAHSEE and CST data
- Data carryover from year to year, minimizing and streamlining annual updates
- Full report customization
- Use of up to five separate reports
- Complete Document History/Restoration
- Multiple user logins per location
- Low Annual Fee
- Translation services

It is recommended that the Board of Education ratify an agreement with Document Tracking Services to provide a software license and service to streamline the preparation and publication of the Student Accountability Report Card (SARC), SPSA, LCAP, LEAP and other template-based documents like the Safety Plan, and provide SARC translation services from July 1, 2015 through June 30, 2016 at a not-to-exceed cost of \$10,500.00, including all expenses, to be paid from the General Fund.

Submitted by: Syeda Jafri

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 4.1)

**AGREEMENT WITH
LUDWIG ENGINEERING ASSOCIATES, INC.**

August 26, 2015

Civil survey services are needed to prepare site investigations, topographic maps, reports, and construction documents for the proposed Stadium Reconstruction and Performing Arts Theater Project at Eisenhower High School.

Ludwig Engineering Associates, Inc., has been selected from among the Board approved pool of consultants to provide the aforementioned professional services for the proposed projects.

It is recommended that the Board of Education approve an agreement with Ludwig Engineering Associates, Inc., to provide civil survey services for the Stadium Reconstruction and Performing Arts Theater Project at Eisenhower High School for an amount not to exceed \$10,100.00, including reimbursable expenses, to be paid from the Measure Y Series C Fund (Fund 21).

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 5.1)

**AGREEMENT WITH
INLAND VALLEY RECOVERY SERVICES**

August 26, 2015

The Child Welfare and Attendance Department is requesting approval from the Board of Education to enter into a no-cost agreement with Inland Valley Recovery Services.

This agreement will allow Inland Valley Recovery Services to continue to provide classes on truancy intervention and school attendance. The truancy classes are to take place on assigned Saturdays. These classes will be utilized to serve Rialto Unified School District students who are referred from the School Attendance Review Board (SARB) or school site.

It is recommended that the Board of Education approve an agreement with Inland Valley Recovery Services to provide classes on truancy intervention and school attendance for the 2015/2016 school year at no cost to the District.

Submitted by: Leonard Buckner
Reviewed by: Edward D'Souza, Ph.D.
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 6.1)

**AGREEMENT WITH
INTERQUEST DETECTION CANINES OF SAN DIEGO (INTERQUEST)**

August 26, 2015

The District is requesting approval from the Board of Education to enter into an agreement with Interquest Detection Canines of San Diego (Interquest) to provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the District administration, with Interquest acting as an agent for the District while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by District officials shall be subject to inspection.

It is requested that the Board of Education approve an agreement with Interquest Detection Services of San Diego (Interquest) to provide contraband inspection services for the period August 27, 2015 through June 30, 2018, for 35 visits/Random Searches per school year for a not-to-exceed amount of \$17,500.00 per school year.

Submitted by: Gordon Leary

Reviewed by: Mohammad Z. Islam

Submitted for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 7.1)

**AGREEMENT WITH
CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**

August 26, 2015

The purpose of this agreement is to enter into a mutually beneficial education and training agreement with the California State University, San Bernardino, for student interns/psychologists/counselors/administrators. Students enrolled in the appropriate program at the California State University, San Bernardino will gain experience in the practice setting and on campus with experienced professionals within the Rialto Unified School District.

The District and California State University, San Bernardino have agreed that the California State University, San Bernardino will offer students opportunities to flourish in the actual environment. This is in order to further their education toward becoming effective and efficient future teachers/psychologists/counselors/administrators with guidance from experienced mentors. In this manner, the District could benefit by assisting with future student interns/psychologists/counselors/administrators that will hopefully come back and return their knowledge to the children of the District and its community.

It is recommended that the Board of Education ratify an agreement with the California State University, San Bernardino for mentoring opportunities for student teachers/psychologists/counselors/administrators effective May 1, 2015 through June 30, 2018, at no cost to the District.

Submitted by: Tom Haldorsen
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 8.1)

**APPROVAL TO PURCHASE AUDIO VISUAL EQUIPMENT
FOR FISCAL YEAR 2015/2016**

August 26, 2015

Authorization of the Board of Education is required to purchase from the following contract which will allow the District to purchase audio visual equipment for the 2015/2016 fiscal year without going out to formal bid, thereby taking advantage of the same terms and conditions of the contract and its competitive pricing structure.

Anaheim Union High School District	Bid No. 2015-12
	Troxell Communications, Inc.
	Audio Visual Equipment

It is recommended that the Board of Education approve the use of the Anaheim Union High School District Bid No. 2015-12 for purchase of audio visual equipment for the Fiscal Year 2015/2016, pursuant to Public Contract Code 20118, to be paid by the General Fund and/or Categorical funds.

Submitted by: Daniel Distrola
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 9.1)

I FACILITIES PLANNING CONSENT

I. FACILITIES PLANNING CONSENT ITEMS

NONE

J PERSONNEL SERVICES CONSENT

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

CROSSING GUARD

Rodriguez, Soyla	Crossing Guard Educational Safety/Security	08/13/2015	\$9.00 per hour
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NOON DUTY AIDES

Pimentel, Bertha	Morgan Elementary	08/06/2015	\$9.00 per hour
Ramirez, Iliana	Myers Elementary	08/06/2015	\$9.00 per hour
Rodriguez, Maria	Myers Elementary	08/17/2015	\$9.00 per hour

NON-CERTIFICATED COACHES

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Carter High School

Martinez, Michael	Co-JV Head, Boys' Wrestling	2015/2016	\$1,693.50
Russell, Scott	Varsity Assistant, Baseball	2015/2016	\$2,953.00
Sullivan, Ryan	JV Assistant, Football	2015/2016	\$3,474.00
Tometich, Thomas	Varsity Assistant, Boys' Waterpolo	2015/2016	\$2,779.00
Waring, Veronica	Frosh Head, Girls' Volleyball	2015/2016	\$2,779.00

Submitted By: Rhonda Kramer
Approved By: Thomas M. Haldorsen
Presented For Board Action: Cuauhtémoc Avila, Ed.D.

PERSONNEL REPORT NO. 1138
 CLASSIFIED EMPLOYEES
 August 26, 2015

PROMOTIONS

Larios, Claudia (Repl. I. Rubio)	To: Secretary I * Kucera Middle	08/27/2015	To: 35-5 \$22.39 per hour (8 hours, 12 months)
	From: Clerk Typist II * Child Welfare & Attendance		From: 32-5 \$20.80 per hour (8 hours, 237 days)
Rubio, Imelda (Repl. A. Aguayo)	To: Secretary II * Rialto High	08/27/2015	To: 37-5 \$23.52 per hour (8 hours, 12 months)
	From: Secretary I * Kucera Middle		From: 35-5 \$22.39 per hour (8 hours, 12 months)
Saunders, Rebecca	To: Instructional Assistant III - SE Frisbie Middle	08/05/2015	To: 29-3 \$17.51 per hour (3.5 hours, 203 days)
	From: Instructional Assistant II - SE Frisbie Middle		From: 26-3 \$16.24 per hour (3.5 hours, 203 days)
Wierenga, Jacob (Repl. R. Nelson)	To: Custodian II Garcia Elementary	08/27/2015	To: 34-3 \$19.77 per hour (8 hours, 12 months)
	From: Custodian I** Garcia/ Kelley Elementary		From: 33-3 \$19.32 per hour (8 hours, 12 months)

EMPLOYMENT

Banuelos, Alma	McKinney-Vento & Foster Youth Liaison Child Welfare & Attendance	08/27/2015	24-1 \$14.00 per hour (8 hours, 203 days)
Crenshaw, Kimberly (Repl. G. Mabini)	Account Clerk II Nutrition Services	08/31/2015	36-5 \$22.91 per hour (8 hours, 237 days)
Hernandez, Juliana (Repl. C. Pinks)	Library/Media Technician I Myers Elementary	08/04/2015	31-1 \$16.67 per hour (7 hours, 237 days)
Hernandez, Raquel (Repl. D. Garrison)	Nutrition Service Worker I Morgan Elementary	08/05/2015	19-1 \$12.39 per hour (2.25 hours, 203 days)
Huerth, Cindy (Repl. K. Herrador)	Nutrition Service Worker I Kucera Middle	08/05/2015	19-1 \$12.39 per hour (2.5 hours, 203 days)
Macias, Miriam (Repl. D. Garrison)	Nutrition Service Worker I Carter High	08/05/2015	19-1 \$12.39 per hour (2.25 hours, 203 days)
Mayoral, Marisela (Repl. E. Garcia)	Nutrition Service Worker I Central Kitchen	08/05/2015	19-1 \$12.39 per hour (2.5 hours, 203 days)
Mejia, Jennifer (Repl. M. Narvaez)	Nutrition Service Worker I Kordyak Elementary	08/05/2015	19-1 \$12.39 per hour (2 hours, 203 days)

RE-EMPLOYMENT

Gonzalez, Jasmine (Repl. V. Philpot)	Instructional Assistant III- SE Henry Elementary (SED/MH)	08/07/2015	29-2 \$16.67 per hour (3 hours, 203 days)
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PERSONNEL REPORT NO. 1138
 CLASSIFIED EMPLOYEES
 August 26, 2015

RETIREMENT

Briano, Gracie	Nutrition Service Worker I Carter High	08/26/2015
Folsom, Susan	Instructional Assistant III - SE Dunn Elementary (SED/MH)	07/30/2015
Gomez, Paul	Warehouse/Support Services Worker Warehouse	08/14/2015

RESIGNATIONS

Castillo Rivera, Laura	Instructional Assistant II - SE Kolb Middle (RSP/SDC)	08/21/2015
Kelly, Joshlynn	Child Development Instructional Assistant Kordyak Elementary	07/29/2015
Kidwell, April	Nutrition Service Worker I Myers Elementary	07/03/2015
Palomera, German	Instructional Assistant III - SE Rialto Middle (SED/MH)	08/04/2015
Perez, Ana	Instructional Assistant II - SE Morgan Elementary (RSP/SDC)	08/14/2015
Rutland, Brenda	Instructional Assistant II - SE Jehue Middle (RSP/SDC)	07/28/2015
Witrigo, Vanessa	Instructional Assistant III - SE Eisenhower High (SED/MH)	07/31/2015

APPROVE LEAVE OF ABSENCE WITHOUT PAY

Solano Arangure, Veronica	Instructional Assistant II - SE Eisenhower High (RSP/SDC)	08/05/2015 - 11/20/2015
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SUBSTITUTES

Avila, Adriana	Health Aide	08/13/2015	25-1	\$14.37 per hour
Balcarcel, Glenda	Health Clerk	08/13/2015	31-1	\$16.67 per hour
Folsom, Susan	Instructional Assistant III - SE (SED/MH)	07/31/2015	29-1	\$15.84 per hour
Garcia, Reina	Health Clerk	08/13/2015	31-1	\$16.67 per hour
Gutierrez, Aime	Instructional Assistant II - SE (RSP/SDC)	07/08/2015	26-1	\$14.66 per hour
Hernandez, Vincent	Nutrition Service Worker I	08/13/2015	19-1	\$12.39 per hour
Loera, Janet	Safety Control Dispatcher	07/20/2015	35-1	\$18.44 per hour
Martinez, Corina	Health Aide	08/21/2015	25-1	\$14.37 per hour
Palomera, German	Instructional Assistant III - SE (SED/MH)	08/05/2015	29-1	\$15.84 per hour
Villalpando, Danielle	Health Clerk	08/13/2015	31-1	\$16.67 per hour

VOLUNTARY DEMOTION INCREASE IN WORK HOURS AND INCREASE IN WORK YEAR

De La Rosa, Jessica	To:	Clerk Typist II Curtis/Dunn Elementary	08/10/2015	To:	31-5	\$20.22 per hour (8 hours, 237 days)
	From:	Categorical Project Clerk Preston/Dollahan Elementary		From:	32-5	\$20.80 per hour (6 hours, 227 days)

VOLUNTARY LATERAL TRANSFER AND INCREASE IN WORK HOURS

Floriano, Maria	To:	Instructional Assistant III - SE Casey Elementary (SED/MH)	08/05/2015	To:	29-2	\$16.67 per hour (6 hours, 203 days)
	From:	Instructional Assistant III - SE Kucera Middle (SED/MH)		From:	29-2	\$16.67 per hour (3 hours, 203 days)
Lee, Irene (Repl. C. Wood)	To:	Nutrition Service Worker III Central Kitchen	08/17/2015	To:	33-5	\$21.28 per hour (8 hours, 237 days)
	From:	Nutrition Service Worker III Carter High		From:	33-5	\$21.28 per hour (8 hours, 205 days)

VOLUNTARY INCREASE IN WORK HOURS

Amos, Starr	To:	Instructional Assistant III - SE Carter High (SED/MH)	08/05/2015	To:	29-4	\$18.44 per hour (3.5 hours, 203 days)
	From:	Instructional Assistant III - SE Eisenhower High (SED/MH)		From:	29-4	\$18.44 per hour (3 hours, 203 days)
Luna, Tracy	To:	Instructional Assistant III - SE Carter High (SED/MH)	08/05/2015	To:	29-5	\$19.32 per hour (3.5 hours, 203 days)
	From:	Instructional Assistant III - SE Rialto High (SED/MH)		From:	29-5	\$19.32 per hour (3 hours, 203 days)
Pedregon, Pola	To:	Instructional Assistant II - SE Rialto High (RSP/SDC)	08/05/2015	To:	26-5	\$17.91 per hour (3.5 hours, 203 days)
	From:	Instructional Assistant II - SE Rialto High (RSP/SDC)		From:	26-5	\$17.91 per hour (3 hours, 203 days)
Quezada, Elizabeth	To:	Instructional Assistant III - SE Rialto Middle (SED/MH)	08/05/2015	To:	29-3	\$17.51 per hour (3.5 hours, 203 days)
	From:	Instructional Assistant III - SE Dunn Elementary (SED/MH)		From:	29-3	\$17.51 per hour (3 hours, 203 days)

VOLUNTARY DECREASE IN WORK HOURS

Chapparo, David	To:	Instructional Assistant II - SE Rialto Middle (RSP/SDC)	08/05/2015	To:	26-4	\$17.08 per hour (3 hours, 203 days)
	From:	Instructional Assistant II - SE Rialto Middle (RSP/SDC)		From:	26-4	\$17.08 per hour (3.5 hours, 203 days)
Lira, Crystal	To:	Instructional Assistant II - SE Henry Elementary (RSP/SDC)	08/05/2015	To:	26-2	\$15.47 per hour (3 hours, 203 days)
	From:	Instructional Assistant II - SE Rialto Middle (RSP/SDC)		From:	26-2	\$15.47 per hour (3.5 hours, 203 days)

PERSONNEL REPORT NO. 1138
CLASSIFIED EMPLOYEES
August 26, 2015

VOLUNTARY DECREASE IN WORK HOURS - continued

Rahier, Kimberly	To:	Instructional Assistant II - SE	08/05/2015	To:	26-3	\$16.24 per hour
		Hughbanks Elementary (RSP/SDC)				(3 hours, 203 days)
	From:	Instructional Assistant II - SE		From:	26-3	\$16.24 per hour
		Frisbie Middle (RSP/SDC)				(3.5 hours, 203 days)

CERTIFICATION OF ELIGIBILITY LIST – McKinney-Vento & Foster Youth Liaison

Eligible: 08/27/2015
Expires: 02/27/2016

CERTIFICATION OF ELIGIBILITY LIST – Mechanic III – Heavy Duty

Eligible: 08/27/2015
Expires: 02/27/2016

CERTIFICATION OF ELIGIBILITY LIST – Transportation Support Technician

Eligible: 08/27/2015
Expires: 02/27/2016

CERTIFICATION OF ELIGIBILITY LIST – Warehouse/Support Services Worker

Eligible: 08/27/2015
Expires: 02/27/2016

*Position reflects the equivalent to a one-Range increase for Bilingual/Biliterate skills

**Position reflects the equivalent to a one-Range increase for night differential

*** Position reflects a \$50.00 monthly stipend for Confidential position

^ Position reflects the equivalent to a one-Range increase for special needs

Submitted By: Rhonda Kramer
Approved By: Thomas M. Haldorsen
Presented For Board Action: Cuauhtémoc Avila, Ed.D.
(Ref. J 2.4)

PERSONNEL REPORT NO. 1138
 CERTIFICATED EMPLOYEES
 August 26, 2015

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

SUBSTITUTES (To be used as needed at the appropriate rate per day, effective August 27, 2015 unless earlier date is indicated)

Akabogu, Margaret	08/04/2015
Akcayoglu, Jeanette	08/04/2015
Alarcon, Leticia	08/04/2015
Blumenthal, Hillary	08/04/2015
Ceballos, Monica	08/04/2015
Esquivel, Nichole	08/04/2015
Godoy, Michelle	08/04/2015
Hailer, Raveen	08/04/2015
Orlando, Megan	08/04/2015
Perez, Ana	08/04/2015

RE-EMPLOYMENT

George, Ryan	Secondary Teacher	08/07/2015	II-5	\$60,352.00 (184 days)
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EMPLOYMENT

Alexander, Jaime	Speech Therapist	08/07/2015	III-1	\$61,499.00 (184 days)
Compton-Sendrey, Asha	SDC Teacher	08/06/2015	I-1	\$50,711.00 (184 days)
Kounanis, Tracey	Secondary Teacher	08/06/2015	I-1	\$50,711.00 (184 days)
Martin, Laura	Secondary Teacher	08/03/2015	I-1	\$50,711.00 (184 days)
Nelson, T. Lori	Elementary Teacher	08/18/2015	I-1	\$50,711.00 (184 days)
Okoro, Elizabeth	SDC Teacher	08/10/2015	I-1	\$50,711.00 (184 days)
Peabody, Lynne	Secondary Teacher	08/06/2015	I-1	\$50,711.00 (184 days)
Sanford, Laprice	Counselor	08/11/2015	I-1	\$52,089.00 (189 days)
Schilreff, Kathleen	Elementary Teacher	08/31/2015	I-1	\$50,711.00 (184 days)
Zahid, Nadia	Secondary Teacher	08/03/2015	I-1	\$50,711.00 (184 days)

EXTRA DUTY COMPENSATION (Additional class assignments at 1/6 of the daily rate or \$42.03 per hour, whichever is greater, for the fall semester of the 2015/16 school year, and to be charged to General Fund)

Kolb Middle School

Mooney, Laurie	ASB	08/03/2015
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Kucera Middle School

Stone, Joseph	Yearbook	08/03/2015
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Rialto Middle School

Campbell, Rod	ASB	08/03/2015
Clark, Mark	STEM	08/03/2015

Eisenhower High School

Atkinson, Eric	Principals of Engineering	08/03/2015
Luster, Windfred	MCJROTC	08/03/2015

EXTRA DUTY COMPENSATION (Additional class assignments at 1/6 of the daily rate or \$42.03 per hour, whichever is greater, for the fall semester of the 2015/16 school year, and to be charged to General Fund)

Rialto High School

Montry, Mindy	World History		08/14/2015
Rubio, Diana	Social Science		08/03/2015

EXTRA DUTY COMPENSATION

Jehue Middle School

Dean, Laura	Activities Advisor	2015/2016	\$2,779.00
Lane, Steven	Newspaper	2015/2016	\$1,129.00
Lane, Steven	Yearbook	2015/2016	\$1,129.00
McMullen, Laura	Co-Cheerleader/Drill Team/Dance	2015/2016	\$825.00
Prado, Kathi	Band	2015/2016	\$2,171.00
Ross, Debbie	Academic Coaching	2015/2016	\$2,432.00
Torrey, Sarah	Co-Cheerleader/Drill Team/Dance	2015/2016	\$825.00

Kolb Middle School

Dome, Daniel	Yearbook	2015/2016	\$1,129.00
Erickson, Lauren	Newspaper	2015/2016	\$1,129.00
Mooney, Laurie	Activities Advisor	2015/2016	\$2,779.00
Robinson, Nathaniel	Band	2015/2016	\$2,171.00

Rialto Middle School

Barron, David	Assistant Band Director	2015/2016	\$2,171.00
Campbell, Rod	Activities Advisor	2015/2016	\$2,779.00
Cooper-Sannes, Cheryl	Yearbook	2015/2016	\$1,129.00

EXTRA DUTY COMPENSATION (Department Chairpersons for the 2015/2016 school year)

Kolb Middle School

Cowan, Suzanne	Math	33 Sections (1/2 Share)	\$1,085.50
Horn, Christopher	Social Science	30 Sections	\$2,171.00
Keller, Katie	English	30 Sections	\$2,171.00
Kutch, Daniel	Special Education	28 Sections	\$2,171.00
Laird, Maria	Math	33 Sections (1/2 Share)	\$1,085.50
Lawrence, Ken	Science	31 Sections (1/3 Share)	\$723.67
Loepp, Aaron	Physical Education	20 Sections (1/2 Share)	\$1,085.50
McKee, John	Physical Education	20 Sections (1/2 Share)	\$1,085.50
Pool, Cynthia	VAPA	10 Sections	\$1,737.00

Rialto Middle School

Elssmann, Stanley	Fine Arts	22 Sections	\$2,171.00
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SUPPLEMENTAL SERVICES (Retired teacher to provide instruction to students in the Independent Study Program July through June 2016, at the hourly rate of \$25.00 per hour, not to exceed 280 hours and to be charged to General Fund)

Blalock, Kathleen

PERSONNEL REPORT NO. 1138
CERTIFICATED EMPLOYEES
August 26, 2015

SUPPLEMENTAL SERVICES (Retired teacher to provide supplemental services at Simpson Elementary for at-risk students in the areas of language arts and/or math July 2015 through June 2016, at the hourly rate of \$25.00, not to exceed 108 hours and to be charged to Title I)

Coates, Carlene

SUPPLEMENTAL SERVICES (Retired teacher to provide Language Literacy classes at Simpson Elementary for parents of English Language Learners to enable them to assist with academic content, October 2015 through December 2015, at the hourly rate of \$25.00, not to exceed 60 hours and to be charged to LCFF-EL)

Jaramillo, Mary

SUPPLEMENTAL SERVICES (Retired Administrators to provide Administrative/Supervisory services and substitute as needed, at \$50.00 per hour, not to exceed \$400 per day, for the 2015/2016 school year, and to be charged to General Fund).

Baker, Howard

Vindiola, Trudy

EXTRA DUTY COMPENSATION (Group Leaders for the 2015/2016 school year)

Baisie, Dorothy	Co-Nurse	\$868.50
Carnes, Pamela	Co-Nurse	\$868.50

HOME AND HOSPITAL TEACHERS (To be used during the 2015/2016 school year, as needed, at the regular hourly rate of \$42.03)

Lowden, Savannah

Muglia, Monica

Mekhail, Frances

EXTRA DUTY COMPENSATION

All Middle Schools

Olmos, Alejandro	Assistant Sports Advisor	2015/2016	\$2,500.00
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Submitted By: Aaron Rogers

Reviewed By: Thomas M. Haldorsen

Presented For Board Action: Cuauhtémoc Avila, Ed.D.

**RESOLUTION # 15-16-08
RIALTO UNIFIED SCHOOL DISTRICT**

2015-2016

August 26, 2015

Pursuant to Title V Section 80120(b), for the 2015/2016 school year, the Board of Education of the Rialto Unified School District authorizes the Associate Superintendent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position.

<u>NAME</u>	<u>SITE</u>	<u>CREDENTIAL TO BE WAIVED</u>	<u>ASSIGNMENT</u>
Alexander, Jaime	KEC	Speech-Language Pathology Services & CBEST	Speech Therapist

I, Cuauhtémoc Avila, Ed.D., Secretary of the Governing Board of the Rialto Unified School District, hereby certify that the foregoing is a true and correct copy of a credential waiver request duly made, adopted and entered in the Board minutes of the Governing Board of the Rialto Unified School District of San Bernardino County on the 26th day of August, 2015.

Date: _____

Cuauhtémoc Avila, Ed.D.
Secretary, Board of Education

**RESOLUTION # 15-16-09
RIALTO UNIFIED SCHOOL DISTRICT**

2015-2016

August 26, 2015

Pursuant to Title V Section 80120(b), for the 2015/2016 school year, the Board of Education of the Rialto Unified School District authorizes the Associate Superintendent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position.

<u>NAME</u>	<u>SITE</u>	<u>CREDENTIAL TO BE WAIVED</u>	<u>ASSIGNMENT</u>
Escamilla, Juan	Eisenhower H.S.	EL Authorization	ROP Instructor

I, Cuauhtémoc Avila, Ed.D., Secretary of the Governing Board of the Rialto Unified School District, hereby certify that the foregoing is a true and correct copy of a credential waiver duly made, adopted and entered in the Board minutes of the Governing Board of the Rialto Unified School District of San Bernardino County on the 26th day of August, 2015.

Date: _____

Cuauhtémoc Avila, Ed.D.
Secretary, Board of Education

**RESOLUTION # 15-16-11
RIALTO UNIFIED SCHOOL DISTRICT**

2015-2016

August 26, 2015

This Resolution is an amendment to Resolution #15-16-06 that was approved at the August 12, 2015, Board of Education meeting. This new Resolution corrects the school site from Rialto H.S. to Carter H.S.

Pursuant to Education Code Section 44258.7(b), for the 2015/2016 school year, the Board of Education of the Rialto Unified School District authorizes the Associate Superintendent, Personnel Services, to assign a full-time teacher with a credential other than Physical Education to coach a competitive sport for one period per day for which students receive Physical Education credit.

NAME

SCHOOL

Hoover, Clifton

Carter H.S.

I, Cuauhtémoc Avila, Ed.D., Secretary of the Governing Board of the Rialto Unified School District, hereby certify that the foregoing is a true and correct copy of a resolution duly made, adopted and entered in the Board minutes of the Governing Board of the Rialto Unified School District of San Bernardino County on the 26th day of August, 2015.

Date: _____

Cuauhtémoc Avila, Ed.D.
Secretary, Board of Education

K DISCUSSION/ACTION ITEMS

**RESOLUTION NO. 15-16-10
RESOLUTION OF THE BOARD OF EDUCATION OF
THE RIALTO UNIFIED SCHOOL DISTRICT**

**PUPIL TEXTBOOK AND INSTRUCTIONAL
MATERIALS PROGRAMS UPDATE**

August 26, 2015

WHEREAS, the Board of Education of the Rialto Unified School District, in order to comply with the new requirements of Education Code Section 60119 (as revised by Chapter 900, Statutes of 2004), EC section 60421 (a), and California Code of Regulations Title 5, section 9531 (a) held a public hearing on August 26, 2015, and;

WHEREAS, the Board of Education provided at least ten (10) days notice of the public hearing posted in at least three public places within the District that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Board of Education encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at this public hearing for the Board of Education detailed the extent to which textbooks and instructional materials were provided to all students in the District, including English Learners, and;

WHEREAS, the definition of "sufficient standards-aligned textbooks or instructional materials" means that each pupil has standards-aligned textbooks or instructional materials, or both, to use in class and to take home, and;

WHEREAS, consistent with recommended adoption cycles and content of curriculum frameworks, sufficient standards aligned textbooks and instructional materials were provided to each student, including English Learners, in mathematics, science, history-social science, and Reading/Language Arts, including the English language development component of the adopted English/Language Arts program, and;

WHEREAS, as part of the required hearing, the Board of Education must also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the adoption cycles and content of the curriculum frameworks adopted by the State Board for those subjects, and;

WHEREAS, the Board of Education shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 through 12.

NOW, THEREFORE, BE IT RESOLVED that for the 2015-2016 school year, the Rialto Unified School District has provided each pupil with sufficient standards-aligned textbooks and instructional materials consistent with the law, adoption cycles, content of curriculum frameworks, and State advisories.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that appropriate laboratory science equipment is available at each high school campus, as determined by an analysis of the high school's science department staff surveys, instructional materials, inventories; that students in foreign language and health courses have sufficient textbooks and instructional materials; and that during the 2015-2016 school year, the District will review, pilot, and evaluate State-approved Reading/Language Arts textbooks and instructional materials for adoption and distribution within State approved time frames.

Edgar Montes, President

Nancy G. O'Kelley, Vice President

Dina Walker, Clerk

Joseph Ayala, Member

Joseph W. Martinez, Member

Submitted by: Randy Kellmer
Approved by: Jasmin Valenzuela
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
CONTRACT EDUCATION**

August 26, 2015

Educational Services is requesting approval from the Board of Education to ratify an agreement with San Bernardino Community College District, Valley College Campus. The agreement would establish a college level course, Spanish 101, which is a five (5) unit college Spanish I course at each of our three (3) comprehensive high schools, Carter, Eisenhower and Rialto High Schools, for our current qualified 10th graders for the 1st semester.

Valley College will provide three (3) qualified college instructors for the course, one (1) at each comprehensive high school site to be offered as an after school class, two (2) days a week (a total of 280 instructional minutes per week). Approximately twenty-three (20-30) students will be returning from each campus to take the course.

The costs to offer the course (contract cost) on each campus is \$13,050.00 (total cost of \$39,150.00); textbook costs are \$100.00 per student. The total cost for all three campuses to offer this course is \$49,650.00. Fieldtrip expenses for students to visit Valley College and take the Accuplacer Test are estimated to be an additional \$3,000.00.

Students enrolled in this course will then be able to use the transferable credit from this class at any University of California and California State University campus.

It is recommended that the Board of Education ratify an agreement with San Bernardino Community College, Valley Campus College to establish a college level Spanish 101 course at our three (3) high schools, Carter, Eisenhower, and Rialto High Schools, and the additional expenses including books, commencing August 18, 2015 and ending December 31, 2015, at an estimated cost not to exceed \$52,650.00, to be paid from District General Funds. This term may be extended for an additional period by written agreement between the two parties for a total period not to exceed five years.

Submitted by: Veronica Smith-Iszard

Reviewed by: Edward D'Souza, Ph.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 2.1)

**MEMORANDUM OF UNDERSTANDING
ONE (1) PART TIME CITY OF SAN BERNARDINO SCHOOL RESOURCE OFFICER**

August 26, 2015

The Rialto Unified School District (District) is in need of one (1) Part Time School Resource Officer (SRO) to serve Rialto High School. The City of San Bernardino (City) shall provide one part time (20 hours per week, Tuesday – Friday, 11:00 a.m. – 4:00 p.m.) SRO to be stationed at the District Safety Department Office, during the regular and summer school schedules, beginning August 27, 2015 through June 30, 2018.

The SRO shall be responsible for serving as a liaison between students, faculty, administration, parents, and law enforcement in furtherance of good and meaningful relationships with youth, community, school, and police. The SRO shall coordinate the Operation-Clean Sweep Citation Program for the District, as well as provide the necessary training for administrators and personnel who will assist the SRO with writing citations.

It is recommended that the Board of Education approve a Memorandum of Understanding with the City of San Bernardino to provide one (1) Part Time School Resource Officer to serve Rialto High School beginning August 27, 2015 through June 30, 2018, for a total cost of \$27,000.00 per year. The District will pay 100% reimbursement of the Officer's hours (20 hours per week), to include salary and benefits and 100% reimbursement of the Officer's overtime at 1.5 salary and benefits, with the total cost per fiscal year to be paid from the General Fund.

Submitted by: Gordon M. Leary

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 3.1)

**AMENDMENT NO. 1
MEMORANDUM OF UNDERSTANDING
TWO (2) SCHOOL RESOURCE OFFICERS**

August 26, 2015

The Rialto Unified School District (District) is in need of two (2) School Resource Officers (SRO's) to serve all high schools and middle schools within the District. The City of Rialto (City) shall provide two (2) SRO's to be stationed at the District Safety Department Office, during the regular and summer school schedules, for the fiscal years 2015/2016 and 2016/2017.

The Rialto Unified School District shall pay 25% of officer salaries to the sum of \$30,000.00 per officer per year, not to exceed a total of \$60,000.00 for both officers per year. The District shall adhere to contractual obligations as to hours of work, overtime pay, and working conditions as enumerated in the Rialto Police Benefits Association contract with the City of Rialto.

The SRO Officers shall be responsible for serving as a liaison between students, faculty, administration, parents, and law enforcement in furtherance of good and meaningful relationships with youth, community, school, and police. The SRO's shall coordinate the Operation-Clean Sweep Citation Program for the District, as well as provide the necessary training for administrators and personnel who will assist the SRO's with writing citations.

It is recommended that the Board of Education ratify Amendment No. 1 to the Memorandum of Understanding with the City of Rialto to provide two (2) School Resource Officers to serve all high schools and middle schools within the District effective July 1, 2015 through June 30, 2017, at a cost of \$30,000.00 per officer per year, not to exceed \$60,000.00 for both officers per year. All costs will be paid from the General Fund.

Submitted by: Gordon M. Leary

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 4.1)

**MEMORANDUM OF UNDERSTANDING (MOU)
ONE (1) SCHOOL RESOURCE OFFICER**

August 26, 2015

The Rialto Unified School District (District) is in need of one (1) School Resource Officer (SRO) to serve all middle schools within the District. The City of Rialto (City) shall provide one SRO to be stationed at the District Safety Department Office, during the regular and summer school schedules, for the fiscal year 2015/2016 and 2016/2017.

The City shall pay 75% of the salary for one (1) SRO police officer. In exchange for the City's contribution, the District shall pay approximately 25% of the salary for the SRO police officer, which equates to the sum of \$30,000.00, and monitor the City cameras. The District shall monitor nine (9) City park sites (Anderson, Birdsall, Bud Bender, Frisbie, Fergusson, Jerry Eaves, Margaret Todd, Rialto City Park, and Flores Park), as well as maintain District networking equipment and the operational costs that are incurred to maintain the system. The District shall monitor the City parks for a minimum of six (6) hours per day within a 24 hour work schedule, seven (7) days per week.

The District shall adhere to contractual obligations as to hours of work, overtime pay, and working conditions as enumerated in the Rialto Police Benefits Association contract with the City of Rialto.

The SRO Officer shall be responsible for serving as a liaison between students, faculty, administration, parents of the District, and law enforcement in furtherance of good and meaningful relationships with youth, community, school, and police. The SRO shall coordinate the Operation-Clean Sweep Citation Program for the District, as well as provide the necessary training for administrators and personnel who will assist the SRO with writing citations.

It is recommended that the Board of Education ratify a Memorandum of Understanding with the City of Rialto to provide one (1) School Resource Officer to serve all middle schools within the District at a cost not to exceed \$30,000.00 per year, effective July 1, 2015 through June 30, 2017. All costs to be paid from the General Fund.

Submitted by: Gordon Leary

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 5.1)

LONG TERM DEBT PAYOFF

August 26, 2015

During the 2011/2012 fiscal year, the District offered a PARS Supplementary Retirement Plan and a STRS Golden Handshake early retirement incentive program as part of the District's efforts to remain fiscally solvent. The early retirement incentive programs encouraged employees to retire in exchange for additional service credits. With these programs, the District became obligated to pay for the cost of the additional service credits and interest over eight (8) years. A total of 39 certificated and classified employees took the incentive to retire early. The total cost of the programs was \$2,376,669.00.

The District outstanding long-term debt from the early retirement incentive has a remaining term of four years and accrues interest between 4.5%-7.5%. The current outstanding balance is \$852,637.00 with principal and interest.

It is recommended that the Board of Education approve one-time General Funds to pay off the current outstanding obligation of \$699,385.00 for the 2011/2012 early retirement incentive programs. This action will save the District General Fund \$153,252.00 in interest expense over the remaining term of this debt.

Submitted by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 6.1)